



Niagara Catholic District School Board

## ***VOLUNTEER RECOGNITION POLICY***

STATEMENT OF POLICY

800 – Schools and Community Councils

Policy No. 800.4

Adopted Date: April 24, 2007

Latest Reviewed/Revised Date: April 28, 2015

In keeping with the Mission, Vision and Values, the Niagara Catholic District School Board recognizes and values the positive contribution that individuals make while volunteering in our Catholic school communities, committees and organizations.

With approval from the authorized administrator, Niagara Catholic volunteers undertake, without pay, assigned tasks that support and enhance the mission, vision and values of the Board.

Annually, administrators will be invited to select volunteers to be recognized at a celebration hosted by the Board. Volunteers will be recognized for making a positive, meaningful and significant contribution to a school and/or the Board. Through their spirit of volunteerism, they help in building a strong Catholic identity and community that nurtures the distinctiveness of Catholic education and advances student achievement.

The Director of Education will issue Administrative Procedures for the implementation of this Policy.

### ***Reference***

- ***Niagara Catholic District School Board Policies/Procedures***
  - ***[Volunteering in Catholic Schools Policy \(800.9\)](#)***



Niagara Catholic District School Board

## ***VOLUNTEER RECOGNITION POLICY***

ADMINISTRATIVE PROCEDURES

800 – Schools and Community Councils

Policy No. 800.4

Adopted Date: April 1, 2008

Latest Reviewed/Revised Date: April 28, 2015

1. Annually, administrators will complete the Volunteer Recognition Form (*Appendix A*) when submitting the name(s) of volunteers being recognized.
2. The same volunteer may be nominated annually.
3. Administrators shall consult with staff, the Chair of the Catholic School council, committee or organization when selecting the name(s) of the volunteer for the annual recognition.

When possible, the annual Niagara Catholic Volunteer Recognition Celebration will occur during National Volunteer Appreciation Week.

With their permission volunteers recognized at the annual Niagara Catholic Volunteer Recognition Celebration will be acknowledged through the Board website and social media communications.



## VOLUNTEER RECOGNITION FORM

SCHOOL: \_\_\_\_\_

First Name	Last Name

**Principal Attending**

**Vice-Principal Attending**

*Volunteers have provided permission to be acknowledged through the Board website and social media communications.*