



*The Niagara Catholic District School Board through
the charisms of faith, social justice, support and leadership,
nurtures an enriching Catholic learning community for all
to reach their full potential and become living witnesses of Christ.*

AGENDA AND MATERIAL

SPECIAL BOARD MEETING

**TUESDAY, MAY 14, 2019
9:00 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



SEEDS OF FAITH
MASS · MERCY · MISSION
2018-2021

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Burtnik -
2. Roll Call -
3. Approval of the Agenda -
4. Pre-Approval of Capital Works Project Tenders Estimated to Cost in Excess of \$500,000 A4

B. MOMENT OF SILENT REFLECTION FOR LIFE

C. ADJOURNMENT

BOARD BY-LAWS EXCERPT

Special Meetings of the Board

Special meetings of the Board shall be held by order of the Board, on the written request of three (3) trustees, to the Chairperson or the Director, on the call of the Chairperson, or at the request of the Director of Education. The trustees shall be given a twenty four (24) hour notice for special meetings except in emergency situations. Such meetings shall be called for specific reasons. Such subjects shall be stated in the notice calling the meeting. Notwithstanding any other provisions to the Board's By-Laws, no other business shall be considered at a special meeting other than the subjects stated in the notice.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
SPECIAL BOARD MEETING
MAY 14, 2019**

PUBLIC SESSION

**TITLE: PRE-APPROVAL OF CAPITAL WORKS PROJECT TENDERS
ESTIMATED TO COST IN EXCESS OF \$500,000**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects, as presented.

Prepared by: Mark Ferri, Administrator of Purchasing Services
Giancarlo Vetrone, Superintendent of Business & Financial Services
Scott Whitwell, Controller of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Recommended by: Committee of the Whole

Date: May 14, 2019



REPORT TO THE COMMITTEE OF THE WHOLE MAY 14, 2019

PRE-APPROVAL OF CAPITAL WORKS PROJECT TENDERS ESTIMATED TO COST IN EXCESS OF \$500,000 (REVISED)

BACKGROUND INFORMATION

Work is underway to tender capital work projects whose construction value is estimated to be in excess of \$500,000. These projects are noted below:

1. St. Alexander Catholic Elementary School – Upgrade front entrance stairs, ramp, pillars and exterior wall.
2. St. Denis Catholic Elementary School – Upgrade front entrance, sidewalk, pillars, canopy, exterior wall and administrative office renovations.
3. St. Peter Catholic Elementary School – Upgrade front entrance sidewalk and canopy.
4. Notre Dame College School – Upgrade Music Room to add practice rooms, upgrade ventilation and improve acoustics.
5. Our Lady of Victory Catholic Elementary School – Upgrade ventilation and renovate eight classrooms.
6. Roofing – We are tendering several roofing projects again this year – we do not have any estimated to cost greater than \$500,000. However, we are requesting pre-approval for any roofing project at any individual school in the event that the tender is higher than \$500,000.
7. Our Lady of Fatima Catholic Elementary School, St. Catharines – upgrade parking lot.

Pre-approval is being requested for these projects for efficiency and importantly, to avoid potential timing problems related to bringing individual reports/recommendations for CW/Board meetings in May or June. Sufficient time is needed related to preparing tenders, closing tenders, tender analysis and advising contractors, who want to know if they were successful on any given tenders since it can have an effect on their business, in as timely a manner as possible.

Ministry of Education funding is available for each of the above projects.

In accordance with the Board's Purchasing/Supply Chain Management Policy, it is the recommendation of the Director of Education, the Superintendent of Business & Financial Services and the Controller of Facilities Services, in consultation with the Administrator of Purchasing Services, that the subject recommendation be approved.

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the tenders related to the 2018-2019 School Year for Capital Works Projects, as presented.

Prepared by: Mark Ferri, Administrator of Purchasing Services
Giancarlo Vetrone, Superintendent of Business & Financial Services
Scott Whitwell, Controller of Facilities Services

Presented by: Scott Whitwell, Controller of Facilities Services

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 14, 2019