



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**MINUTES OF THE  
NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING  
SEPTEMBER 7, 2017**

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, September 7, 2017 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

The meeting was called to order at 7:10 p.m. by Chair Daly.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

Opening prayer was led by Superintendent Forsyth-Sells.

**2. Roll Call : Guest: Gabriel Demizio, 2017-2018 Secondary Student Senate NCPIC Representative**

Parent Members	Affiliations	Present	Excused	Absent
Chris Kouroushis	Fort Erie/Port Colborne/Wainfleet	√		
Kym Raso	Fort Erie/Port Colborne/Wainfleet			√
Shonna Daly	Grimsby/Lincoln/West Lincoln/Pelham	√		
Rebecca Monte	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merritton/Thorold	√		
Heather McCluckie	Merritton/Thorold	√		
Alexandria Attree	Niagara Falls/Niagara-on-the-Lake		√	
Rita Colling	Niagara Falls/Niagara-on-the-Lake	√		
Mary Mannella-Byers	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Marion Battersby	St. Catharines	√		
Lisa Finley	St. Catharines			√
Kate Hingston	St. Catharines		√	
Anne Watt	Welland			√
Carrie Vernelli	Welland	√		
<b>Community Representatives</b>				
Leone Strilec	Development and Peace		√	
Shelley Gilbert	Society of St. Vincent de Paul	√		
<b>SEAC Representative</b>				
Anna Racine	SEAC Representative	√		
<b>Bishop/Diocesan Representative</b>				
Fr. Peter Rowe	Bishop/Diocesan Representative	√		
<b>Secondary Student Senate Representative</b>				
Hannah Tummillo	Secondary Student Senate Representative	√		
<b>Trustees</b>				
Kathy Burtnik	Vice-Chair of the Board	√		
Dino Sicoli	Trustee		√	

The following staff was in attendance:

Superintendent Forsyth-Sells, Josie Rocca, Support Staff and Yvonne Anderson, Recording Secretary.

Regrets sent: Theo Dagenais, Kate Hingston, Glenn Gifford, Dino Sicoli and Leone Strilec

**3. Approval of the Agenda**

Moved by: Chris Kouroushis

Seconded by: Kim Hedden

**THAT** the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of September 7, 2017 as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No declaration of conflict of interest was declared with any item on the agenda.

**5. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of May 11, 2017**

Moved by: Mary Mannella-Byers

Seconded by: Carrie Vernelli

**THAT** the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of May 11, 2017 as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. 2017-2018 NCPIC GOALS**

2017-2018 NCPIC goals will be discussed at the November 2, 2017 meeting.

**D. SUBCOMMITTEE REPORTS**

**1. FAITH FORMATION**

Nil Report

**2. POLICY- Shonna Daly**

The following Policies and Administrative Procedures are currently being reviewed as part of the cyclical Policy and Administrative Procedures Review process.

- Complaint Resolution Policy No. 800.3
- Education-Based Research Policy No. 800.5
- Student Fees Policy No. 301.11

*Feedback is to be submitted to [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) by September 16, 2017.*

3. **PRO GRANT**

Superintendent Forsyth-Sells reported that at this time the Niagara Catholic District School Board has not been notified of the approved 2017-2018 PRO Grant applications for Catholic School Councils or the Niagara Catholic Parent Involvement Committee.

**E. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION**

1. **2017-2018 School Year Calendar**

Superintendent Forsyth-Sells provided and reviewed the 2017-2018 School Year Calendar.

2. **2017-2018 Niagara Catholic System Priorities**

Superintendent Forsyth-Sells provided and reviewed the 2017-2018 Niagara Catholic System Priorities.

3. **2017-2018 NCPIC Membership**

- Superintendent Forsyth-Sells reported that nomination packages for the 2017-2018 NCPIC membership were sent to all elementary and secondary schools and are also available on the Board website.
- Superintendent Forsyth-Sells reported that (2) nominations were received for the position of Community Representative on the NCPIC for the 2017-2018 school year. Nominations of Leone Strilec, Development and Peace and Shelley Gilbert, Society of St. Vincent de Paul will be presented at the Board Meeting of September 26, 2017.
- Superintendent Forsyth-Sells reported that the following items will be actioned at the NCPIC meeting of November 2, 2017:
  - Election of the NCPIC Chair
  - Election of the Niagara Catholic OAPCE Regional Director
  - Terms of Office for parent/guardian members
  - Commissioning of the 2017-2018 NCPIC Membership

4. **OAPCE**

Superintendent Forsyth-Sells reviewed the eligibility requirements to be elected/appointed as the Niagara Catholic OAPCE Regional Director.

5. **Annual Catholic School Council Chairs/Co-Chairs and Members Meeting**

Chair Daly, requested that this item be deferred and that proposals may be presented at the NCPIC meeting of November 2, 2017.

6. **Ministry Memo: Enrolment for Year Five of Fresh from the Farm: Healthy Fundraising of Ontario School Now Open**

- Superintendent Forsyth-Sells reviewed the Ministry Memo: Enrolment for Year Five of Fresh from the Farm: Healthy Fundraising of Ontario School Now Open. Superintendent

Forsyth-Sells reported that this information was provided to Principals to share with Catholic School Councils.

#### 7. NCPIC Financial Report

A financial statement was provided for information.

### F. COMMUNITY REPORTS

#### Development and Peace-*Leone Strilec*

- Two delegates from the Diocese of St. Catharines attended the Development and Peace Regional Assembly in Sudbury and reported that it was well attended and inspiring. Serge Langlois was announced as the new Director of Development and Peace.
- On Tuesday, September 19, 2017 there will be a regional gathering for SW Ontario. The theme is *Wisdom for the Future* through Development and Peace with a focus on women and indigenous issues, including the Kairos Blanket Exercise. All are welcome to attend.
- On Saturday, October 14, 2017 from 9:30 a.m. to 1:00 p.m. Development and Peace will host a Fall Action Campaign focusing on the importance of women working for social justice at St. Julia's Parish in St. Catharines and a light lunch will be provided.
- Prayer intentions were requested for the passing of Michael Beckermann, a long serving member of the St. Catharines Diocesan Council of Development and Peace.

#### Society of St. Vincent de Paul-*Shelley Gilbert*

- The St. Vincent de Paul Trivia Night was a great success raising over \$4200.00 which was an increase of \$200.00 from last year.
- St. Vincent de Paul sponsored 90 children to attend camp in 2017 at a cost of \$24,000.00.
- The "North of 60 Project" was a great success. In partnership with Niagara Catholic schools, and the support of five Niagara communities, St. Vincent de Paul was able to send approximately 16,000 pounds of food, hygiene products and craft items etc. to Nunavut.

### G. SEAC REPORT-*Anna Racine*

Anna Racine reported that SEAC had their first meeting on September 6, 2017. The 2017-2018 SEAC goals will be further discussed and formalized at the SEAC meeting of October 4, 2017.

### H. BISHOP/DIOCESAN REPORT-*Fr. Peter Rowe*

- Fr. Peter Rowe requested that we keep the Holy Father in our prayers as we continue to follow his tour of Columbia and Venezuela in Latin America.
- A Diocesan Marian Event, in celebration of the Year of the Rosary and the 100<sup>th</sup> anniversary of the Fatima Apparitions, will be held on Saturday, September 30, 2017 at the 8:30 a.m. Mass at St. Alfred Church, St. Catharines. Mass will be celebrated by Most Reverend Gerard Bergie. Reflections on Mary and the Rosary and Celebration of a Living Rosary to follow at 9:15 a.m. to 11:30 a.m.
- On October 1, 2017 the parishes of St. Catharines will begin a consultation process asking "What we need to do, to address Family Life and Youth?"

**I. STUDENT SENATE REPORT- *Hannah Tummillo***

- Hannah introduced Gabriel Demizio, a Gr. 12 student from Lakeshore Catholic as the 2017-2018 Secondary Student Senate NCPIC Representative. For the 2017-2018 school year Hannah will represent Niagara Catholic as a Student Trustee.
- Hannah reported that the Secondary Student Senate launched and provided a video promoting the Secondary Student Senate to all elementary and secondary Principals.
- Hannah reported that the Secondary Student Senate is excited and looking forward to the 2017-2018 school year.

**J. STAFF REPORTS-*Josie Rocca***

Josie Rocca reported that staff and students are happy to be back and are looking forward to an amazing 2017-2018 school year.

**K. TRUSTEE REPORTS-*Vice-Chair Kathy Burtnik***

- Vice-Chair Burtnik reported that while staff and students were on summer break, staff at the Catholic Education Centre were busy preparing for the new school year. Special recognition was extended to the Facilities Services Department as over eighty-five upgrades were completed throughout Niagara Catholic schools.
- Vice-Chair Burtnik shared that Mark Lefebvre, Superintendent of Education retired over the summer break and extended her congratulations and appreciation of Mark's commitment and dedication to Catholic education as a teacher, Vice-Principal, Principal and Superintendent of Education in Niagara Catholic District School Board.
- Vice-Chair Burtnik reported the new St. Martin Catholic Elementary School was completed. Principal Zanuttini, staff, students, parents/guardians gathered on Tuesday, September 6, 2017 to pray with Board Chair, Fr. Paul MacNeil, to close the doors of the original St. Martin school. Staff and students were bussed to the new school and were welcomed and greeted by Director Crocco, Superintendent Baldasaro and Controller of Facilities Services, Scott Whitwell, and the Blessed Trinity Band to celebrate the first day of school at the new location.
- Vice-Chair Burtnik was pleased to announce that all staff declared redundant were called back to work in various positions.
- Vice-Chair Burtnik reported that boards across the province are currently involved in an Executive Compensation Framework. Niagara Catholic will submit the Executive Compensation Framework report to the Ministry no later than September 29, 2017. Once approved by the Ministry, a thirty (30) day public consultation will take place.
- Vice-Chair Burtnik reported municipal and provincial elections will take place in 2018.
- Vice-Chair Burtnik shared an email inviting families to WE DAY on Thursday, September 28, 2017 at the Air Canada Centre. Fifty (50) free tickets are available for Niagara Catholic families. The registration link will be provided to all NCPIC members and Catholic School Council Chairs/Co-Chairs.
- Vice-Chair Burtnik distributed Certificates of Appreciation and thanked all members of the NCPIC for their commitment and dedication to the Niagara Catholic Parent Involvement Committee and Catholic education during the 2016-2017 school year.

**L. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

**M. NEXT MEETING:** Thursday, November 2, 2017.

**N. CLOSING PRAYER:** Closing Prayer was led by Fr. Peter Rowe.

**Q. ADJOURNMENT**

Moved by: Shelley Gilbert

Seconded by: Marion Battersby

**THAT** the September 7, 2017 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

**CARRIED**

This meeting was adjourned at 8:35 p.m.

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