



**MINUTES OF THE  
NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING  
JANUARY 10, 2019**

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Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, January 10, 2019 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

Chair Daly called the meeting to order at 7:00 p.m.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

Superintendent Forsyth-Sells led opening prayer, with special intentions for the passing of Kim Hedden's mother, Marion Battersby's father and Barb Lauzon, retired secretary from Saint Paul Catholic High School.

**2. Roll Call:**

<b>Parent Members</b>	<b>Affiliations</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√		
Andrea MacKay	Grimsby/Lincoln/West Lincoln/Pelham		√	
Rebecca Williams	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merriton/Thorold		√	
Heather McCluckie	Merriton/Thorold	√		
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	Niagara Falls/Niagara-on-the-Lake	√		
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake		√	
Marion Battersby	St. Catharines	√		
Kate Hingston	St. Catharines	√		
Angela Lorenzo	St. Catharines		√	
Carrie Vernelli	Welland	√		
AJ McLaughlin	Welland	√		
Leone Strilec	Development and Peace	√		
Shelley Gilbert	Society of St. Vincent de Paul	√		
Anna Racine	SEAC Representative	√		
Fr. Peter Rowe	Bishop/Diocesan Representative	√		
Camille Peddle	Secondary Student Senate Representative	√		
<b>Trustees</b>				
Kathy Burtnik	Trustee		√	
Dino Sicoli	Trustee	√		

The following staff was in attendance:

Superintendent Forsyth-Sells, Kim Kuchar, Elementary Principal, Brad Johnstone, Secondary Principal, and Yvonne Anderson, Recording Secretary.

Regrets sent: Kathy Burtnik, Kim Hedden, Angela Lorenzo, Andrea MacKay, Josephine Muraca-Lettieri and Josie Rocca

**3. Approval of the Agenda**

Moved by: Rita Colling

Seconded by: Shelley Gilbert

**THAT** the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of January 10, 2019 as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No declaration of conflict of interest was declared with any item on the agenda.

**5. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of November 1, 2018**

Moved by: Heather McCluckie

Seconded by: Carrie Vernelli

**THAT** the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 1, 2018 as amended.

**CARRIED**

**B. PRESENTATIONS**

Ontario Association for Parents in Catholic Education (OAPCE)

Superintendent Forsyth-Sells reported that Annalisa Crudo-Perri, OAPCE President regretfully sent regrets on Monday, January 7, 2019. Superintendent Forsyth-Sells distributed an information brochure and a Q&A package to all members that was provided by Annalisa. Superintendent Forsyth-Sells also reported that OAPCE has reduced the Niagara Catholic membership fee to \$500.00 for the remainder of the 2018-2019 school year.

MOTION

Motion by: Carrie Vernelli

Seconded by: Rita Colling

**THAT** the Niagara Catholic District School partner with OAPCE and pay the reduced membership fee of \$500.00 for the 2018-2019 school year and that Chair Daly would continue to represent the Niagara Catholic District School Board as the Regional Director on OAPCE for the 2018-2019 school year.

**CARRIED**

### **C. 2018-2019 NCPIC GOALS**

- Recommendation are to be emailed to Yvonne Anderson for further discussion at the NCPIC meeting of March 7, 2019.

### **D. SUBCOMMITTEE REPORTS**

#### **1. FAITH FORMATION-Josie Rocca**

Chair Daly reported on behalf of Josie Rocca that the proposed date for the NCPIC and Catholic School Council Chairs/Co-Chair and Members Faith Formation was Thursday, February 28, 2019 from 7:00 p.m. to 9:00 p.m. The subcommittee will meet this month to finalize the details.

#### **2. PRO Grant 2018-2019**

Superintendent Forsyth-Sells reported that the Ministry of Education approved twenty-two PRO Grant applications from Catholic School Councils totaling 21,985.00. In addition, a Niagara Catholic PRO Grant project entitled “*Learning Together-A Shared Responsibility*” to facilitate increased participation by First Nation, Metis and Inuit parents in the education of their children was approved for \$9500.00. The NCPIC PRO Grant application for “*Sowing the Seeds of Faith through the Lens of Equity*” was not approved for the 2018-2019 school year.

### **E. POLICY**

Superintendent Forsyth-Sells reported that a policy feedback template was provided to all members to support the policies being vetted. NCPIC members were asked to complete and forward the template to Yvonne Anderson for submission to the Board on behalf of the Niagara Catholic Parent Involvement Committee.

*Feedback due January 11, 2019*

1. Transportation and School Operations for Inclement Weather Policy (500.1)
2. Employee Attendance During Inclement Weather and Workplace Closure Policy (201.9)
3. Student Senate – Secondary Policy (100.6.1)
4. Student Senate – Elementary Policy (100.6.2)
5. Supporting Children and Students with Prevalent Medical Conditions Policy (NEW)

*Feedback due January 17, 2019*

1. Death Benefit Policy (201.5)
2. Deferred Salary Plan (X/Y) Policy (201.10)
3. Employee Leaves of Absence Policy (201.1)
4. Fundraising Policy (301.4)
5. Prior Learning Assessment Recognition (PLAR) Policy (400.4)
6. Progressive Student Discipline Policy (302.6.9)
7. Student Transportation Policy (500.2)

### **F. CHAIR’S REPORT**

- Nil Report

## G. DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION REPORT

### 1. Letter of Appreciation to Trustees

Superintendent Forsyth-Sells reported that as a follow-up to the motion made at the NCPIC meeting of November 1, 2018, a letter of appreciation was sent to all outgoing Trustees on November 14, 2018 on behalf of the Niagara Catholic District School Board Parent Involvement Committee.

### 2. NCPIC Feedback submission: Consultation: Education in Ontario

Superintendent Forsyth-Sells reported feedback received from the NCPIC members for the Consultation: Education in Ontario was sent to the Ministry of Education on December 14, 2018 on behalf of the Niagara Catholic District School Board Parent Involvement Committee.

### 3. 2019-2020 School Year Calendar Consultation

Superintendent Forsyth-Sells provided the draft 2019-2020 school year calendars for review and stated that any feedback is to be submitted to Jennifer Pellegrini, Communication Officer at [jennifer.pellegrini@ncdsb.com](mailto:jennifer.pellegrini@ncdsb.com) no later than 1:00 p.m. on Thursday, January 31, 2019.

Superintendent Forsyth-Sells reported that the 2019-2020 Catholic School Councils are to be established by October 3, 2019 and proposed that the annual NCPIC/Catholic School Councils Meeting take place on Thursday, October 17, 2019. Further discussion will take place at the NCPIC meeting of March 7, 2019.

### 4. NCPIC Financial Report

Superintendent Forsyth-Sells reported on the NCPIC finances for information and stated that as in past practice funds will be allocated to support the Partners in Catholic Education Dinner held on May 16, 2019.

## H. COMMUNITY REPORTS

### 1. **Development and Peace-Leone Strilec**

Leone reported that:

- parishes will be preparing for the Share Lent Campaign. The theme of "Share the Journey" will continue and workshops to support the campaign are to be held on Saturday, February 23, 2019 at 9:00 a.m. at St. Alfred's in St. Catharines.
- forty-nine secondary students from Niagara Catholic participated in the Development and Peace High School Workshop on November 20, 2018 with the theme of "Share the Journey".
- Rebecca Rathbone, Development and Peace animator for SW Ontario, will be travelling to Rome to work with Caritas Internationalis for the next six months on an exciting youth program. We look forward to hearing about Rebecca's experience and how it may be developed locally.
- the Ontario Regional Assembly will take place May 3-5, 2019 at Niagara College in Welland. Notre Dame College School will host a dinner and entertainment evening on Saturday, May 4, 2019. If anyone is interested in volunteering at, or attending this event please contact Leone at [iltld220@gmail.com](mailto:iltld220@gmail.com).

### **3. Society of St. Vincent de Paul-Shelley Gilbert**

Shelley reported that:

- with the support of Niagara Catholic elementary and secondary school food drives, and student assistance assembling Christmas hampers many families in need were supported.
- the Ozanman Centre (soup kitchen) was one of the recipients of the Bishop's Charity Dinner.
- the Welland Thrift Store was remodeled.
- St. Vincent de Paul administration is busy preparing year-end reports.

### **I. SEAC REPORT-Anna Racine**

Anna reported on the purpose of Special Education Advisory Committee, and that the meetings take place on the first Wednesday of each month. The following community agencies are represented on SEAC: Community Living, Autism Niagara, Children's Centre, Tourette's Syndrome Association, Learning Disabilities, Pathstone Mental Health, Mainstream and Down Syndrome Caring Parents. One of SEAC's goals for the 2018-2019 school year is to enhance parent engagement.

### **J. BISHOP/DIOCESAN REPORT-Fr. Peter Rowe**

Fr. Peter Rowe reported that:

- Mass celebrated on January 20, 2019 at 3:00 p.m. at the Cathedral of St. Catharine is designated to the Week of Prayer for Justice and Christian Unity.
- World Youth Day will be celebrated on January 22, 2019 in Panama.
- World Day of the Sick will be celebrated on February 11, 2019 in Calcutta.

### **K. STUDENT SENATE REPORT-Camille Peddle**

- Student Senate is currently preparing for a presentation regarding the Ontario Catholic Student Leadership Conference that is to be presented at the January 15, 2019 Committee of the Whole Meeting. Student senators will be attending the meeting to share their experiences, and present the limitless dance for Board members.
- Student Senate is reviewing the requirements for the 2018-2019 Student Senate Scholarships with a focus on leadership and student involvement. Two \$500.00 scholarships will be presented to the 2018-2019 graduating class.

### **L. STAFF REPORTS-Kim Kuchar and Brad Johnstone**

Good news and updates from the elementary and secondary schools were provided for information.

### **M. TRUSTEE REPORTS- Dino Sicoli**

Trustee, Vice-Chair Sicoli reported that at the Inaugural Meeting of the Board, December 4, 2018 at Denis Morris Catholic High School, Frank Fera was acclaimed Chair of the Board and Dino was elected as Vice-Chair. Trustee, Vice-Chair Sicoli also reported that there are five new Niagara Catholic Trustees and that he looks forward to working collaboratively, and constructively to ignite positive changes in the Board.

**N. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

**O. NEXT MEETING:** March 7, 2019 at 7:00 p.m. at the Catholic Education Centre

**P. CLOSING PRAYER:** Fr. Peter Rowe led the closing prayer.

**Q. ADJOURNMENT**

Moved by: Marion Battersby

Seconded by: Shelley Gilbert

**THAT** the January 10, 2019 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

**CARRIED**

This meeting was adjourned at 8:45 p.m.

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