



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

MAY 3, 2018

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, May 3, 2018 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

The meeting was called to order at 7:05p.m.by Chair Daly.

A. ROUTINE MATTERS

1. Opening Prayer

Opening prayer was led by Superintendent Forsyth-Sells, with special intentions for the graduating classes of 2018 and their families.

2. Roll Call: Guest in attendance Marco Magazzeni, Administrator Alternative Programs and Community Partnerships

Parent Members	Affiliations	Present	Excused	Absent
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	√		
Leanne Prince	Grimsby/Lincoln/West Lincoln/Pelham	√		
Rebecca Williams	Grimsby/Lincoln/West Lincoln/Pelham		√	
Kim Hedden	Merritton/Thorold	√		
Heather McCluckie	Merritton/Thorold	√		
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	Niagara Falls/Niagara-on-the-Lake			√
Mary Mannella-Byers	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Marion Battersby	St. Catharines		√	
Lisa Finley	St. Catharines	√		
Kate Hingston	St. Catharines	√		
Angela Lorenzo	St. Catharines	√		
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace	√		
Shelley Gilbert	Society of St. Vincent de Paul	√		
Anna Racine	SEAC Representative	√		
Fr. Peter Rowe	Bishop/Diocesan Representative	√	Arrived at 7:40 p.m.	
Gabriel Demizio	Secondary Student Senate Representative	√		
Trustees				
Kathy Burtnik	Trustee	√		
Dino Sicoli	Trustee		√	

The following staff was in attendance:

Lee Ann Forsyth-Sells, Superintendent of Education, Kim Kuchar, Elementary Principal, Josie Rocca, Support Staff and Yvonne Anderson, Recording Secretary.

Regrets sent: Marion Battersby, Brad Johnstone, Dino Sicoli, and Rebecca Williams

3. Approval of the Agenda

Moved by: Kate Hingston

Seconded by: Chris Kouroushis

THAT the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of May 3, 2018 as presented.

CARRIED

4. Declaration of Conflict of Interest

No conflict of interest was declared.

5. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of January 11, 2018

Moved by: Leanne Prince

Seconded by: Heather McCluckie

THAT the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of January 11, 2018 as presented.

CARRIED

6. Review of the Notes from the Information Session of March 22, 2018

The notes from the March 22, 2018 information session were provided to all NCPIC members for review.

B. PRESENTATION

Minister's Ninth Annual Parent Involvement (PIC) Symposium

Superintendent Forsyth-Sells reported that NCPIC members, Marion Battersby, Kate Hingston and Carrie Vernelli, Janet Bosnjak member of the St. Mary and Notre Dame College Catholic School Councils and Gary Parker, Co-Chair of the Niagara Catholic Indigenous Education Advisory Council represented Niagara Catholic at the Minister's Ninth Annual Parent Involvement (PIC) Symposium in Toronto on April 20 to 23, 2018.

Kate Hingston provided an overview of the symposium with a focus on Indigenous Peoples. Marco Magazzeni, Administrator Alternative Programs and Community Partnerships reported on Niagara Catholic programming and services provided to support Indigenous students in the Board. A question and answer period followed.

C. Chair's Report-Shonna Daly

Chair Daly reported on the past events and upcoming events of the Board.

D. 2017-2018 NCPIC GOAL

Superintendent Forsyth-Sells reported that the recommendation made by the NCPIC to the Board regarding the Catholic School Councils Policy No. 800.1 was approved. The policy will be sent out for vetting in June 2018.

E. SUBCOMMITTEE REPORTS

1. FAITH FORMATION-Josie Rocca

Josie Rocca proposed a NCPIC Faith Formation evening at Journey's on June 7, 2018 from 5:00 p.m. to 8:00 p.m. for all members. The Faith Formation would take place in conjunction with St. Gabriel Lalemant Catholic Elementary School and facilitated by Krista Wood, Board Chaplaincy Leader. Interested members are to confirm their attendance to Josie Rocca no later than Monday, May 14, 2018.

2. POLICY- Chair Daly

The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process.

*Feedback due to Jennifer Pellegrini by **May 10, 2018***

- Bottled Water Policy (701.5)
- Employee Code of Conduct and Ethics Policy (201.17)
- Environmental Stewardship Policy (400.6)
- Voluntary and Confidential Self-Identification for First Nations, Métis and Inuit Students Policy (301.9)

*Feedback due to Jennifer Pellegrini by **September 10, 2018***

- Electronic Communications Policy (Employees) (201.12)
- Student Parenting Policy (302.5)
- Continuing Education Policy (400.1)
- Playground Equipment Policy (702.1)

3. NCPIC PRO Grant 2018-2019

Superintendent Forsyth-Sells reported that the NCPIC would submit a 2018-2019 PRO Grant application in partnership with the Special Education Advisory Committee, the Alliance Committee and the Indigenous Education Association Committee on the theme of equity and inclusive education.

F. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION

1. Catholic Education Week and Mental Health Week Campaign-May 7 to 11, 2018

Theme: "*Making a Connection between our Faith and Mental Health*". Elementary students will participate in a poster contest and secondary students will participate in a video contest depicting how they make connections between faith and mental health.

2. Partners in Catholic Education Dinner-Thursday, May 17, 2018

Superintendent Forsyth-Sells invited NCPIC members to attend the Partners in Catholic Education Dinner on Thursday, May 17, 2018 at the Americana Conference and Resort in Niagara Falls beginning at 5:30 p.m. with keynote speaker Fr. Tony Ricard. Interested NCPIC members were asked to confirm their attendance with Yvonne Anderson no later than Monday, May 7, 2018.

3. 2018-2019 System Priorities-NCPIC Feedback

Superintendent Forsyth-Sells reported that the following action verb received from the NCPIC for the 2018-2019 System Priorities will be submitted to the Board for consideration:

- Support a partnership for a Board-wide parent engagement event between the NCPIC and SEAC, IEAC and the Alliance Committee through a PRO Grant application.

4. 2018-2019 NCPIC Membership

Superintendent Forsyth-Sells reported that a memo will be sent to all elementary and secondary Principals to promote the 2018-2019 NCPIC Membership this month. The memo will include a newsletter insert and the nomination forms for parents/guardians and community representatives.

The available parent/guardian positions for the 2018-2019 on the Niagara Catholic Parent Involvement Committee are as follows:

Fort Erie/Port Colborne/Wainfleet	1 position	Parent/Guardian Representative
Grimsby/Lincoln/West Lincoln/Pelham	1 position	Parent/Guardian Representative
Niagara Falls/Niagara-on-the-Lake	3 positions	Parent/Guardian Representatives
St. Catharines	2 positions	Parent/Guardian Representatives
Thorold/Merritton	1 position	Parent/Guardian Representative
Welland	2 positions	Parent/Guardian Representatives

Community Representatives

Superintendent Forsyth-Sells invited the current NCPIC Community Representatives to complete and submit the Community Representative form, along with a letter of recommendation supporting the nomination from the community agency, association, or organization addressed to Fr. Paul MacNeil, Chair of the Board **no later than 4:00 p.m. EST. on Wednesday, September 19, 2018.**

Parent/Guardian Representatives

Superintendent Forsyth-Sells invited NCPIC members that are coming to the end of their term to complete and submit the parent/guardian nomination form to the attention of Yvonne Anderson no later than **4:00 p.m. EST., on Friday, October 12, 2018.**

5. 2018-2019 NCPIC Meeting Dates

The NCPIC meetings will continue to fall on the first Thursday of the month as required.

The NCPIC Meeting dates for 2018-2019 are as follows:

- September 6, 2018
- November 1, 2018
- January 10, 2019
- March 7, 2019
- May 2, 2019

6. NCPIC Financial Report

A financial statement was provided for information. Superintendent Forsyth-Sells reported that as in past practice, funds will be allocated to support the Partners in Catholic Education Dinner.

G. COMMUNITY REPORTS

1. *Development and Peace-Leone Strilec*

- Leone reported on and provided the agenda for the St. Catharines Diocesan Bi-annual General Meeting that will be held at St. Alfred's on Saturday, May 26, beginning at 10 a.m. Students from Notre Dame College will be delivering a presentation on pilgrimage and the relationship with Development and Peace. All are welcome to attend.

2. *Society of St. Vincent de Paul-Shelley Gilbert*

- The 3rd annual St. Vincent de Paul Trivia Night will be held on Friday, May 25, 2018 at St. Alfred Church and the proceeds will help support sending children to summer camp in Chatham ON.
- An update on the container for the North of 60 project in support of the Naujaat Nunavut communities was provided.
- The St. Vincent de Paul Soup Kitchen was featured on Cogeco with the Mayor of St. Catharines.

H. SEAC REPORT-Anna Racine

- Anna Racine reported that the Special Education Plan and the SEAC Brochure were reviewed at the SEAC meeting of May 2, 2018.
- A discussion, and question and answer period took place regarding 2018-2019 staffing in the Board.

I. BISHOP/DIOCESAN REPORT-Fr. Peter Rowe

- Fr. Peter Rowe stated that the month of May focuses on Mother Mary, and that we should be celebrating our children arriving at the table of the Lord, as they receive their sacraments.
- As a Catholic community we are anticipating the release of the "Renewing the Promise" A Pastoral Letter for Catholic Education. This document by the Bishops of Ontario invites us to lead at our personal call to holiness.

J. STUDENT SENATE REPORT-Gabriel Dimizio

- There was an increase in scholarship applications for the 2017-2018 school year. The two recipients will be announced at the Board-wide graduation event on May 17, 2018.
- Nine senators will be travelling to the WE Global Learning Centre in Toronto on May 8, 2018 for an event hosted by the Ontario Catholic School Trustees' Association. The day will include presentations by the Canadian Catholic Organization, the WE organization as well as Development and Peace.
- The Student Symposium for the Elementary Student Senates and the Secondary Student Councils will be held at Club Roma on May 10, 2018 with keynote Olympian Sarah Wells. Elections for the 2018-2019 will take place at the symposium, and a transition meeting with the 2017-2018 and the 2018-2019 student senators will follow.

K. STAFF REPORTS-Kim Kuchar

A report was made on the events and celebrations taking place in all elementary and secondary schools in the Board to support Catholic Education Week with the theme "Renewing the Promise" and for the duration of the 2017-2018 school year.

L. TRUSTEE REPORTS-Trustee Burtnik

- Trustee Burtnik reported that the “Renewing the Promise” A Pastoral Letter for Catholic Education will be released next week and that everyone should take the opportunity to read this beautiful document which is based on the Road to Emmaus and building an authentic relationship with God.
- A discussion occurred about the challenges the Board has been facing due to declining enrolment.
- A discussion occurred about the upcoming elections and the importance of an informed vote.

M. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- Role of the Communication Department-Emergency Situations

N. NEXT MEETING:

Thursday, September 6, 2018 at 7:00 p.m. at the Catholic Education Centre.

O. CLOSING PRAYER: Closing Prayer was led by Fr. Peter Rowe.

P. ADJOURNMENT

Moved by: Chris Kouroushis

Seconded by: Leanne Prince

THAT the May 3, 2018 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

The meeting was adjourned at 9:00 p.m.
