



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary
Family of Schools**

Ad Hoc Attendance Area Review Committee

Loretto Catholic Elementary School, Our Lady of Mount Carmel Catholic
Elementary School
and Father Hennepin Catholic Elementary School

**November 15, 2016
5:00 p.m.**

**FATHER KENNETH BURNS, csc BOARD ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 15, 2016 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:00 p.m. by Trustee Burtnik. Trustee Burtnik offered apologies on behalf of Trustee/Chair Nieuwesteeg for his absence and agreed to act as Chair for this meeting.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Ted Farrell.

2. Roll Call and Attendance

Committee Members		Present	Excused	Absent
Kathy Burtnik	Trustee	x		
Frank Fera	Trustee	x		
Ed Nieuwesteeg	Chair/Trustee		x	

Resources to Committee		Present	Excused	Absent
Ted Farrell	Superintendent of Education	x		
Scott Whitwell	Controller of Facilities Services	x		
Kathy Levinski	Manager of Facilities Services	x		

Mary Gallardi	Recording Secretary	X		
Antonio Cardamone	Principal - Loretto Catholic	X		
Amanda Cybula	Principal - Father Hennepin	X		
Elizabeth Davey	Principal - Our Lady of Mount Carmel			X
CSC Chair/Co-Chair	Loretto Catholic	X		
CSC Chair/Co-Chair	Father Hennepin			X
CSC Chair/Co-Chair	Our Lady of Mount Carmel			X

The following staff were also in attendance: Mark Lefebvre, Family of Schools Superintendent of Education, and Christopher Moscato, Vice-principal, Loretto Catholic Elementary School.

3. Approval of Agenda

Moved by Trustee Fera

THAT the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 15, 2016 be approved as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes

a) Moved by Trustee Fera

THAT the Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 3, 2016 be approved as presented.

CARRIED

b) Moved by Trustee Burtnik

THAT the Minutes of the Ad Hoc Attendance Area Review Public Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 9, 2016 be approved as presented.

CARRIED

c) Moved by Trustee Burtnik

THAT the Minutes of the Ad Hoc Attendance Area Review Public Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 10, 2016 be approved as presented.

CARRIED

B. REVIEW OF FEEDBACK FROM PUBLIC MEETINGS

Superintendent Farrell and Kathy Levinski reviewed feedback from both the November 9, 2016 and November 10, 2016 Public Meetings.

It was suggested that the Guiding Principles for the Committee be revised to reflect that students affected by a boundary change be supported by a transition plan that is developed and supported by the Catholic school community.

1. Putting an addition on Loretto Catholic (Option 12)
2. Is it possible to move Grade 7 and 8 students into Our Lady of Mount Carmel or Father Hennepin?
This violates the Planning Principles articulated in the Niagara Catholic Long Term Accommodation Plan stating the preferred model for an elementary school be ELKP-Grade 8.
3. Are other options possible that include areas like E4 and W4?
Students who reside in the E4 and W4 areas are well within 1.6 km of the school. The Committee decided against considering these zones any further.
4. Is it possible to exclude the walkers in considering the E1 area? (Options 9/10/11)
5. Is it possible for families that live in the walking area of W2 to go to a general pickup spot, like Forestview Blvd, and then be bussed to Our Lady of Mount Carmel?
There is a bus that runs through the area to pick up students who attend the French Immersion Program at Our Lady of Mount Carmel. The Student Transportation Policy does not permit out of boundary students receive transportation through Niagara Student Transportation Services. Such a bus run would set a precedent that violates Board Policy.
6. Is status quo an option if combined with preventing future out of boundary registrations?
This option is most similar to Option 5 which was presented in the earlier Public Meetings. Option 5 has all current out of boundary students attending Loretto Catholic returning to their home school. Enrolment pressure will continue to exist at Loretto from within the existing boundary.
7. Are out of boundary students being returned to their home school? (Options 10/11)
8. Is it possible to not permit out of boundary students in the future?
It has been done in the past with a Board Motion as in the case of Mother Teresa Catholic Elementary School and Canadian Martyrs Catholic Elementary School in 2009.
9. Has it been considered to offer parents the option of Loretto parents volunteering that their children go another school?
This is difficult to project the impact of an offer to return. It was noted that at the Public Meeting at Our Lady of Mount Carmel on November 10th, 2016 several comments were made by those attending that they did not know much about Our Lady of Mount Carmel Catholic Elementary School and were pleased with what they saw that evening. It was suggested parents be encouraged to visit the school.
10. Why can't future students moving into the new areas be bussed to Our Lady of Mount Carmel instead of moving current students to a new school?

Students who move into Garner South should be attending Our Lady of Mount Carmel Catholic Elementary School with transportation provided. These students are included in Our Lady of Mount Carmel enrolment projections.

11. Has it been considered that if students are within walking distance they be permitted to stay and students who live beyond 1.6 km of Loretto, within the Loretto boundary, receive transportation to Our Lady of Mount Carmel? Also, if you are out of bounds, to Loretto and are already going to Loretto Catholic, you get grandfathered in but new out of boundary students should not be accepted .

This option was discussed and the Committee requested it be considered.

C. REVIEW OF POTENTIAL ATTENDANCE AREA OPTIONS

Superintendent Farrell and Kathy Levinski presented a slideshow that incorporated the feedback from the Public Meetings as new options. Each option was discussed.

Option 8 – Return Out of Boundary Students from Garner South to Our Lady of Mount Carmel

Additional information was requested on the number of families that 1) may be affected who have students currently attending Loretto as out of boundary students and 2) who currently live in the Garner South area who have students who already attend Our Lady of Mount Carmel Catholic Elementary School.

Option 9 – Students who reside more than 1.6 km from Loretto Catholic in E1 & E2B be required to attend Our Lady of Mount Carmel

No further information requested.

Option 10 - Students who reside more than 1.6 km from Loretto Catholic in E1 & E2B + return out of boundary students to Our Lady of Mount Carmel

No further information requested.

Option 11 – Students who reside more than 1.6 km from Loretto Catholic in E1 & E2B + return all out of boundary students to home schools

Discussion centred on the reasons why so many students attend Loretto who are from out of the area, including the availability of child care. It was noted that although the students currently reside out of boundary they are now part of the Loretto Catholic community.

Option 12 – Build 7 classroom addition onto Loretto Catholic

Discussion centred on the long term implications of an addition. While putting students in the building it does not address the current pressures on the gymnasium, library or reduce overcrowding. An addition would likely not be complete for three years following the application for funding, approval, design and build process and so the current pressures would continue to exist in the interim. The application for funding would be impacted by the current available space at Our Lady of Mount Carmel Elementary School. An addition would impact asphalt and grass play space with the building extending out.

An addition to Loretto would delay the need for the construction of a new school in the Garner South area which is projected to have sufficient enrolment for its own school.

The Committee decided that this option, while addressing current enrolment pressures, is not in the best long term interest of the Loretto Catholic Elementary School Community.

Other Information Requested by the Committee:

- Bus times for options presented at the upcoming Public Meeting be broken down into smaller blocks in the 16-30 minute time travel area.
- Map of the three school boundaries that reflects the smaller parcels of Loretto Catholic and includes the Our Lady of Mount Carmel and Father Hennepin boundaries.
- Boundary descriptions from allocating all of the Oldfield subdivision to Father Hennepin Catholic Elementary School

Committee Recommendations for Consideration at the November 28, 2016 Public Meeting:

The Options 1-7 presented at the Public Meetings were reviewed. Discussions occurred about the best options to be presented at the next Public Meeting. The Committee recommended the following four options be presented to Senior Administrative Council for review. Any additional suggestions that evolve from Senior Administration can be presented for consideration at the Public Meeting on November 28, 2016, as well.

Consideration 1:

Area of change in Oldfield Estates from Our Lady of Mount Carmel Catholic Elementary School to Father Hennepin Catholic Elementary School

North Side – East from Dorchester Road at Oldfield Road along powerline to projection of Wilson Crescent,
 East Side – South on projection of Wilson Crescent to Oldfield Road (including),
 South Side – West along Oldfield Road (including) to Dorchester Road,
 West Side – to point of start at Dorchester and Oldfield Road

Consideration 2:

Status Quo with no consideration of new out of boundary requests

Consideration 3:

i) Area of Change from Loretto Catholic Elementary School to Our Lady of Mount Carmel Catholic Elementary School (part of E1 & part of E2)

North Side – East from Kalar Road on Lundy's Lane (centreline) to Montrose Road,
 East Side – South on Montrose Road (centreline) to south entrance of Charnwood Avenue (including),

South Side – West along Charnwood Avenue (including), turning north on Charnwood Avenue to Alfred Street, west on Alfred Street (including) to Sherri Avenue (including), north on Sherri Avenue to Ethel Street (including), west on Ethel Street to Pitton Road

(including), north on Pitton Road to Catalina Street (including), west on Catalina Street to Kalar Road,

West Side – North on Kalar Road (including) to start at Lundy’s Lane

- ii) No new out of boundary requests will be considered*
- iii) Current Grade 7 students will be grandfathered and permitted to remain at Loretto Catholic.*

Consideration 4:

- i) Area of Change from Loretto Catholic Elementary School to Our Lady of Mount Carmel Catholic Elementary School (part of W1/part of E1 & part of E2)*

North Side – East from Garner Road (centerline) at Lundy’s Lane (centerline) to Montrose Road (centerline),

East Side – South on Montrose Road (centreline) to south entrance of Charnwood Avenue (including),

South Side – West along Charnwood Avenue (including), turning north on Charnwood Avenue to Alfred Street, west on Alfred Street (including) to Sherri Avenue (including), north on Sherri Avenue to Ethel Street (including), west on Ethel Street to Pitton Road (including), north on Pitton Road to Catalina Street (including), west on Catalina Street to Kalar Road (including), south on Kalar Road to Angie Drive (including) south to St. Michael Avenue (including) to Forestview Blvd. (centerline) west to Garner Road (centerline),

West Side – North on Garner Road (centreline) to start at Lundy’s Lane

- ii) No new out of boundary requests will be considered*
- iii) Current Grade 7 students will be grandfathered and permitted to remain at Loretto Catholic.*

Other Relevant Information:

- Students remain in the Saint Michael Catholic High School Family of Schools
- St. Thomas More remains the same parish for the students moving from Loretto Catholic to Our Lady of Mount Carmel

D. FUTURE ACTION

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| 1. | Public Meeting | November 28, 2016 - 7:00 p.m.
Saint Michael Catholic High School |
| 2. | Committee Meeting | December 6, 2016 - 4:00 p.m.
Fr. Kenneth Burns, csc Board Room
Catholic Education Centre - Welland |

E. ADJOURNMENT

Moved by Trustee Fera

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of

November 15, 2016 be adjourned. Seconded by Trustee Burtnik

CARRIED

This meeting was adjourned at 7:15 p.m.