



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary
Family of Schools**

Ad Hoc Attendance Area Review Committee

Loretto Catholic Elementary School, Our Lady of Mount Carmel Elementary School
and Father Hennepin Catholic Elementary School

November 3, 2016

5:00 p.m.

**FATHER KENNETH BURNS, csc BOARD ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 3, 2016 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Ted Farrell.

2. Roll Call and Attendance

Committee Members		Present	Excused	Absent
Kathy Burtnik	Trustee	x		
Frank Fera	Trustee	x		
Ed Nieuwesteeg	Chair/Trustee	x		

Resources to Committee		Present	Excused	Absent
Ted Farrell	Superintendent of Education	x		
Scott Whitwell	Controller of Facilities Services	x		
Kathy Levinski	Manager of Facilities Services	x		
Mary Gallardi	Recording Secretary		x	

Antonio Cardamone	Principal - Loretto Catholic	X		
Amanda Cybula	Principal - Father Hennepin	X		
Resources to Committee		Present	Excused	Absent
Elizabeth Davey	Principal - Our Lady of Mount Carmel			X
CSC Chair/Co-Chair	Loretto Catholic	X		
CSC Chair/Co-Chair	Father Hennepin			X
CSC Chair/Co-Chair	Our Lady of Mount Carmel			X

The following staff were also in attendance:

Mark Lefebvre, Family of Schools Superintendent of Education, Christopher Moscato, Vice-principal, Carol Forster, Recording Secretary;

3. Approval of Agenda

Moved by Trustee Burtnik and Trustee Fera

THAT the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 3, 2016 be approved as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

5. Approval of Minutes

Moved by Trustee Burtnik

THAT the Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of October 19, 2016 be approved as presented.

CARRIED

B. INFORMATION REQUESTED BY COMMITTEE ON OCTOBER 19TH, 2016

Superintendent Farrell indicated that there were several information items requested at the last Committee Meeting and suggested that in reviewing the presentation that the items requested be explicitly identified as the information was reviewed. The Committee agreed.

The information requested included:

1. Details on the impact of overcrowding at Loretto Catholic such as:
 - Classroom sizes
 - Portables
 - Lockers
 - Washrooms
 - Lack of adequate gym time

2. Demographic impact of attendance area options.
 - a. Option 1 - E1 to Our Lady of Mount Carmel Catholic Elementary School - prepare projections as option
 - b. Option 2 - E1 and E2 to Our Lady of Mount Carmel Catholic Elementary School - prepare projections as option
 - c. Option 3 - E1 and partial E2 (Charnwood) to Our Lady of Mount Carmel Catholic Elementary School - prepare projections as option
 - d. Option 4 - Out of Boundary students who currently attend Loretto Catholic Elementary School be required to attend their home school.
 - e. Option 5 - Students eligible for transportation at ≥ 1.6 km in E1, E2 & W1 be required to attend Our Lady of Mount Carmel Catholic Elementary School
3. Out of boundary information for the three schools in the Attendance Area Review.
4. Information on reasons out of boundary students are currently attending Loretto Catholic
5. Details on the impact to transportation costs/ride times for each attendance area option.
6. Details of the impact on transportation costs/ride times associated with a move of the French Immersion from Notre Dame to Our Lady of Mount Carmel.
7. Details on the transportation costs of any potential boundary shift in Oldfield Estates.
8. Details of the October 26th, consultation with the parent communities from Notre Dame/Our Lady of Mount Carmel concerning the potential French Immersion relocation from Notre Dame to Our Lady of Mount Carmel.
9. Create Guiding Principles for the Committee for the Public Meeting:
 - minimal disruption to the communities
 - not moving students more than once
 - open and transparent process
 - must relieve enrolment pressures at Loretto Catholic - would like input from parents
 - recognize needs of parents (i.e. childcare)

Committee requested that the second guiding principle be revised to: “Minimal movement of students.”

10. Consideration of potential partnerships for Our Lady of Mount Carmel.

C. REVIEW OF POTENTIAL ATTENDANCE AREA OPTIONS

The slideshow for the Public Meeting was presented and suggestions/comments encouraged. Suggested changes will be incorporated into the slideshow.

Input from the Public Consultation Meeting on French Immersion at Our Lady of Mount Carmel and email correspondence was reviewed. Input from Senior Administrative Council was also reviewed on the impact of moving the program from Notre Dame to Our Lady of Mount Carmel. The Committee was advised that the French Immersion program would remain at both sites. A letter will be sent to the parents of students registered in French Immersion next week.

School information was shared with the committee. It was noted that Our Lady of Mount Carmel will be well over capacity by 2025-2026. Shortfalls in capacity will be addressed through the use of portables. In the long term, with additional development in the Thundering Waters area, relocation of programs may need to be considered along with capital options.

Each of the attendance area options was reviewed including the impact on future enrolment, transportation costs and ride times. The Committee suggested:

- Status Quo be presented as an option.
- Attendees at the Public Meetings next week be invited to provide other options for consideration.
- The focus on addressing accommodation issues at Loretto Catholic Elementary School not be restricted solely to out of boundary students due to the unique circumstances that lead to their admission.
- Equalization of enrollment across the schools be a focus.
- Parents be advised that no decision has been made at this point on preferred attendance area options and that this process is open and transparent.
- The potential boundary change affecting Oldfield Estates be resolved so that families are aware of boundaries when they move in.

The need for adequate spaces for childcare was discussed. It was noted that currently students requiring childcare at Our Lady of Mount Carmel are served at Father Hennepin and students are bussed between the schools. Facilities Services is investigating additional childcare options for children at Our Lady of Mount Carmel.

D. FUTURE ACTION

- Public Consultation Meeting - November 9, 2016 - 7:00 p.m.
Loretto Catholic Elementary School
- Public Consultation Meeting - November 10, 2016 - 7:00 p.m.
Our Lady of Mount Carmel Catholic Elementary School

E. ADJOURNMENT

Moved by Trustee Nieuwesteeg

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of November 3, 2016 be adjourned. Seconded by Trustee Fera

CARRIED

This meeting was adjourned at 6:30 p.m.