



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary
Family of Schools**

Ad Hoc Attendance Area Review Committee

Loretto Catholic Elementary School, Our Lady of Mount Carmel Catholic
Elementary School
and Father Hennepin Catholic Elementary School

October 19, 2016

5:00 p.m.

**FATHER KENNETH BURNS, csc BOARD ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of October 19, 2016 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Ted Farrell, Superintendent of Education.

2. Roll Call and Attendance

Committee Members		Present	Excused	Absent
Kathy Burtnik	Trustee	x		
Frank Fera	Trustee	x		
Ed Nieuwesteeg	Trustee	x		

Resources to Committee		Present	Excused	Absent
Ted Farrell	Superintendent of Education	x		
Scott Whitwell	Controller of Facilities Services	x		
Kathy Levinski	Manager of Facilities Services	x		
Mary Gallardi	Recording Secretary	x		

The following staff were also in attendance:

Antonio Cardamone, Principal, Loretto Catholic Elementary School. It was noted that the Chairs of the Catholic School Councils at each of the schools has been invited to be resources to the Committee through the Principals.

Members of the public also attended and signed the attendance to the meeting.

3. Election of Chairperson

Moved by Trustee Burtnik and Trustee Fera

THAT Trustee Nieuwesteeg be named Chairperson of the Ad Hoc Attendance Area Review Committee for the South Niagara Falls area.

CARRIED

4. Approval of Agenda

Moved by Trustee Burtnik and Trustee Fera

THAT the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of October 19, 2016 be approved as presented.

CARRIED

5. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. TERMS OF REFERENCE (DRAFT) – REVIEW AND CONFIRMATION

Superintendent Farrell presented the Terms of Reference (Draft) for information and review. Committee members provided feedback and made recommendations for revisions.

Switch the language of Imagine Estates to refer to Garner South to encompass the whole area of new development:

“Provide recommendations to address the increasing enrollment in the Garner South Secondary Plan.

Provide recommendations to support temporary overcapacity at Our Lady of Mount Carmel Catholic Elementary School for students from the Garner South Secondary Plan until a new Catholic elementary school is built in Garner South area.”

Bring recommendation out of the minutes to the Board for approval.

Approval of Terms of Reference

Moved by Trustee Burtnik

THAT the Terms of Reference of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of October 19, 2016 be approved as amended.
CARRIED

C. MEETING SCHEDULE (DRAFT) – REVIEW AND CONFIRMATION

Chair Nieuwesteeg presented the Meeting Schedule (Draft) for information and review.

Approval of Meeting Schedule

Moved by Trustee Fera

THAT the Meeting Schedule of the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of October 19, 2016 be approved as amended.
CARRIED

The Meeting Schedule will be sent to Principals to share with their school communities and will also be posted on the Board website.

D. BACKGROUND INFORMATION

Superintendent Farrell provided background information pertaining to the identified schools in the South Niagara Falls Attendance Area Review from the June 21, 2016 Board Report.

Historical information was shared which included that a Pupil Accommodation Review occurred in 2008 which resulted in the closure of St. Joseph (June 2009) and St. Thomas More Catholic Elementary School (June 2013). Following the closure of St. Joseph, the boundary was distributed between St. Mary (NF), St. Patrick and Father Hennepin. All students who previously attended St. Thomas More were to attend Our Lady of Mount Carmel following the closure. There were no other boundary changes.

The current boundaries map for each school were shared in addition to the potential students living in each elementary school boundary.

A catchment summary for Loretto Catholic, Father Hennepin and Our Lady of Mount Carmel was provided showing potential students who are currently attending a Niagara Catholic school. Additional information was requested regarding where the out of boundary students are coming from.

Enrolment Projections were reviewed for each of the three schools.

An Education Development Charge is available to the Board to purchase land and develop the site.

Kathy Levinski reviewed the areas that are being planned for development in south Niagara Falls:

- The Garner South Plan has ~2700 units approved by the city which is projected to result in ~400 students attending a Niagara Catholic Elementary School.

- The Oldfield subdivision was reviewed. Niagara Student Transportation Services recommends that the entire area be allocated to either Our Lady of Mount Carmel Catholic Elementary School or Father Hennepin due to potential transportation efficiencies in terms of cost and travel times.
- Thundering Waters is in the early planning stages and will ultimately affect enrolment in the Father Hennepin and Our Lady of Mount Carmel boundary areas.

The Long Term Accommodation Plan for the Board recommended that the move of French Immersion from Notre Dame to Our Lady of Mount Carmel be considered.

E. REVIEW OF POTENTIAL ATTENDANCE AREA OPTIONS

Current enrolment pressure at Loretto Catholic (392 OTG On-the-Ground capacity/160% Utilization) needs to be alleviated. Space is currently available in neighbouring schools Our Lady of Mount Carmel Catholic Elementary School (504 OTG capacity /75% Utilization) and Father Hennepin (282 OTG capacity /89% Utilization).

The Board needs to demonstrate a sustained need for a capital investment at Loretto Catholic given that neighbouring schools are projected to be 85-90% of OTG capacity for the foreseeable future.

Board staff presented 4 options to the Committee:

- Option 1 - E1 to Our Lady of Mount Carmel Catholic Elementary School
- Option 2 - E1 and E2 to Our Lady of Mount Carmel Catholic Elementary School
- Option 3 - E1 and partial E2 (Charnwood) to Our Lady of Mount Carmel Catholic Elementary School
- Option 4 - Out of Boundary students who currently attend Loretto Catholic from Our Lady of Mount Carmel be required to attend their home school

Discussion ensued on the options presented.

Recommended that Option 4 be revised to include all Out of Boundary Students.

Concern was expressed by the Committee that there are some students in E1 and E2 who currently walk to school that would now be bused to Our Lady of Mount Carmel Catholic Elementary School.

Area W1 was noted by the committee due to distance from Loretto Catholic and that some students are bused to school. Bused students in this area should be considered to potentially move to Our Lady of Mount Carmel Catholic Elementary School.

Committee requested that another option to consider be students eligible for bussing \geq 1.6 km in W1, E1 and E2 (Option 5) be required to attend Our Lady of Mount Carmel Catholic Elementary School.

Child care is currently provided at Loretto Catholic and Father Hennepin. The Committee requested staff investigate childcare possibilities at Our Lady of Mount Carmel Catholic Elementary School with Director of Children's Services.

Community partnerships were discussed as a possibility for Our Lady of Mount Carmel Catholic Elementary School in lieu of a change in attendance areas. Scott Whitwell advised that a Community Partnership Meeting will be held in November for interested municipalities and community agencies.

F. FUTURE ACTION

On October 26, 2016 Mark Lefebvre, Ted Farrell, Scott Whitwell and Kathy Levinski will be meeting with community regarding the potential relocation of the French Immersion Program from Notre Dame to Our Lady of Mount Carmel. All information will be brought for consideration to the next Attendance Area Review Committee Meeting on November 3, 2016.

Summary of Information Requested by Niagara Falls AAR Committee:

1. Details on the impact of overcrowding at Loretto Catholic Elementary School such as:
 - Class size
 - Portables
 - Lockers
 - Washrooms
 - Lack of adequate gym time
2. Demographic impact of attendance area options.
 - a. Option 1 - E1 to Our Lady of Mount Carmel Catholic Elementary School - prepare projections as option
 - b. Option 2 - E1 and E2 to Our Lady of Mount Carmel Catholic Elementary School - prepare projections as option
 - c. Option 3 - E1 and partial E2 (Charnwood) to Our Lady of Mount Carmel Catholic Elementary School - prepare projections as option
 - d. Option 4 - Out of Boundary students who currently attend Loretto Catholic Elementary School be required to attend their home school.
 - e. Option 5 - Students eligible for transportation at ≥ 1.6 km in E1, E2 & W1 be required to attend Our Lady of Mount Carmel Catholic Elementary School
3. Out of boundary information for the three schools in the Attendance Area Review.
4. Information on reasons out of boundary students are currently attending Loretto Catholic Elementary School
5. Details on the impact to transportation costs/ride times for each attendance area option.
6. Details on the impact on transportation costs/ride times associated with a move of French Immersion from Notre Dame to Our Lady of Mount Carmel Catholic Elementary School
7. Details on the transportation costs of any potential boundary shift in Oldfield Estates.

8. Details of the October 26th, 2016 consultation with the parent communities from Notre Dame/Our Lady of Mount Carmel Catholic Elementary School concerning the potential French Immersion relocation from Notre Dame to Our Lady of Mount Carmel.
9. Create Guiding Principles for the Committee for the Public Meeting:
 - open and transparent process
 - minimal disruption to the communities
 - not moving students more than once
 - must relieve enrolment pressures at Loretto Catholic Elementary School - would like input from parents
 - recognize needs of parents (i.e. childcare)
10. Consideration of potential partnerships for Our Lady of Mount Carmel Catholic Elementary School.

G. ADJOURNMENT

Moved by Trustee Burtnik

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools of October 19, 2016 be adjourned.

CARRIED

This meeting was adjourned at 7:20 p.m.