



“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”

MINUTES

**Notre Dame College School Family of Schools
Ad Hoc Attendance Area Review Committee Meeting**
St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School

**April 12, 2018
6:00 p.m.**

**HOLY CROSS COMMUNITY ROOM
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College Family of Schools of April 12, 2018 at 6:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 6:00 p.m. by Superintendent Farrell.

A. ROUTINE MATTERS

1. Opening Prayer

The opening prayer was led by Father Paul MacNeil.

2. Roll Call and Attendance

Committee Members		Present	Excused	Absent
Fr. Paul MacNeil	Trustee	x		
Ted O’Leary	Trustee	x		
Dino Sicoli	Trustee		x	

Resources to Committee		Present	Excused	Absent
Ted Farrell	Superintendent of Education	x		
Scott Whitwell	Controller of Facilities Services	x		
Kathy Levinski	Administrator of Facilities Services	x		
Mary Gallardi	Recording Secretary	x		
Anne Marie Crocco	Principal–St. Alexander Catholic Elementary School	x		
Maria Solomon	Principal – St. Kevin Catholic Elementary School	x		
CSC Chair/Co-Chair	St. Alexander Catholic Elementary School		x	
CSC Chair/Co-Chair	St. Kevin Catholic Elementary School		x	

The following staff were also in attendance: Yolanda Baldasaro, Superintendent of Education, Lakeshore Catholic and Notre Dame College Family of Schools.

There were no members of the public in attendance.

3. Election of Chairperson

Moved by Trustee O'Leary

THAT Trustee MacNeil be named Chairperson of the Ad Hoc Attendance Area Review Committee for Notre Dame College School Family of Schools.

CARRIED

4. Approval of Agenda

Moved by Trustee O'Leary

THAT the Agenda of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as presented.

CARRIED

5. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the agenda.

B. TERMS OF REFERENCE (DRAFT)

Superintendent Farrell presented the Terms of Reference (Draft) for information and review. Committee members provided feedback.

Approval of Terms of Reference

Moved by Trustee O'Leary and Trustee MacNeil

THAT the Terms of Reference of the Ad Hoc Area Review Committee Meeting for the Notre Dame College Schools Family of Schools of April 12, 2018 be approved as presented.

CARRIED

C. MEETING SCHEDULE (DRAFT)

Superintendent Farrell presented the Meeting Schedule (Draft) for information and review.

The Committee confirmed the April 18, 2018 Public Meeting at St. Kevin Catholic Elementary School at 6:00 p.m.

The May 30, 2018 Public Meeting be changed to May 28th, 2018 at St. Alexander Catholic Elementary School, if required.

The Board Meeting date will be corrected to June 19, 2018.

An updated schedule of meeting dates will be posted to the Board website and emailed to the Committee.

Approval of the Meeting Schedule with above amendments.

Moved by Trustee MacNeil

THAT the Meeting Schedule of the Ad Hoc Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be approved as amended.

CARRIED

D. BACKGROUND INFORMATION

Superintendent Farrell and Kathy Levinski presented the background information pertaining to Notre Dame College School Family of Schools for information and review. Committee members provided feedback.

The slide deck will be posted to the Board website dedicated to the Attendance Area Review.

E. REVIEW OF PROPOSED ATTENDANCE AREA OPTION

Superintendent Farrell presented the proposed attendance boundaries and updated enrolment projections for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School review. The enrolment projections including the proposed area of change were compared to the projections maintaining status quo.

The proposal recommended that Merritt Meadows and Hansler Heights be included in the St. Kevin Catholic Elementary School boundary.

Principal Solomon suggested that green space and busing times may be affected with the proposed change.

Committee recommended that proposed boundaries be posted on the Board website for public review and input.

Moved by Trustee O'Leary and Trustee MacNeil

THAT the proposed boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School be posted on the Board website for public input, as presented.

CARRIED

F. FUTURE ACTION

Staff will post the Agenda, Unapproved Minutes, amended Meeting Schedule and Proposed Boundaries on the Board website for input. A SchoolConnects reminder will be provided to school communities to remind them of the upcoming Public Meeting and the opportunity to provide feedback.

Trustees will be provided with copies of any feedback received, including the staff response, at the next Committee Meeting.

G. ADJOURNMENT

Moved by Trustee O'Leary

THAT the Ad Hoc Attendance Area Review Committee Meeting for the Notre Dame College School Family of Schools of April 12, 2018 be adjourned.

CARRIED

This meeting was adjourned at 6:36 p.m.