



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING INFORMATION SESSION

THURSDAY, SEPTEMBER 15, 2016

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, September 15, 2016, at 7:00 p.m. in the Father Kenneth Burns csc Board Room at the Catholic Education Centre, 427 Rice Road, Welland, ON.

The meeting was called to order at 7:00 p.m. by Chair Daly.

A. ROUTINE MATTERS

1. Opening Prayer

Opening prayer was led by Chair Daly.

2. Roll Call: Quorum was not met, the meeting continued as an information session.

Parent Members	Affiliations	Present	Excused	Absent
Jennifer Pellegrini	Fort Erie/Port Colborne/Wainfleet		√	
Kristina Kym Raso	Fort Erie/Port Colborne/Wainfleet			√
Shonna Daly	Grimsby/Lincoln/West Lincoln/Pelham	√		
Rebecca Monte	Grimsby/Lincoln/West Lincoln/Pelham		√	
Kim Hedden	Merritton/Thorold	√		
Heather McCluckie	Merritton/Thorold	√		
Alexandra Attree	Niagara Falls/Niagara-on-the-Lake		√	
Gregg Kirchofer	Niagara Falls/Niagara-on-the-Lake			√
Mary Mannella-Byers	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Marion Battersby	St. Catharines	√		
Lisa Finley	St. Catharines		√	
Kate Hingston	St. Catharines		√	
Julie Wiley-Pol	St. Catharines			√
Agnes Dim	Welland			√
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace	√		
Heather Pyke	OAPCE	√		
Shelley Gilbert	Society of St. Vincent de Paul	√		
Anna Racine	SEAC Representative	√		
Fr. Peter Rowe	Bishop/Diocesan Representative		√	
Carter Cake	Secondary Student Senate Representative		√	
Trustees				
Kathy Burtnik	Vice-Chair of the Board		√	
Dino Sicoli	Trustee	√		

The following staff was in attendance:

Superintendent Lee Ann Forsyth-Sells, Josie Rocca, Support Staff Representative and Yvonne Anderson, Recording Secretary.

Regrets sent: Trustee Burtnik, Alexandra Attree, Theo Dagenais, Carter Cake, Lisa Finley Glenn Gifford, Kate Hingston, Rebecca Monte, Fr. Peter Rowe and Jennifer Pellegrini

3. **Approval of the Agenda -Deferred**
4. **Declaration of Conflict of Interest- Deferred**
5. **Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of May 12, 2016-Deferred**

B. PRESENTATIONS

C. SUBCOMMITTEE REPORTS

1. FAITH FORMATION-*Josie Rocca*

- An update will be provided at the next meeting on two possible options
 1. Living a Merciful Life-Fr. Michael Westag
 2. Teaching Mass-Fr. Peter Rowe

2. POLICY- *Shonna Daly*

The following Policy and Administrative Procedures are currently being vetted as part of the cyclical Policy and Administrative Procedures Review process.

- Administration of Oral Medication to Students Under the Age of 18 During School Hours Policy No. 302.2

Feedback is to be submitted to Jennifer Pellegrini at jennifer.pellegrini@ncdsb.com by October 6, 2016.

3. PRO GRANT- 2016-2017

For 2016-2017 twenty-six (26) schools in the Niagara Catholic District School Board have received PRO Grants.

The Niagara Catholic Parent Involvement Committee has been approved for \$12,500 for the “Festival of Families” Project in partnership with the Alliance Committee.

D. REPORT FROM THE DIRECTOR’S DESIGNATE SUPERINTENDENT OF EDUCATION

1. 2016-2017 School Year Calendar

Superintendent Forsyth-Sells provided and reviewed the 2016-2017 School Year Calendar.

2. 2016-2017 Niagara Catholic System Priorities

Superintendent Forsyth-Sells provided and reviewed the 2016-2017 Niagara Catholic System Priorities.

3. 2016-2017 NCPIC Membership

- Superintendent Forsyth-Sells shared that nomination packages had been sent to elementary and secondary schools in June 2016 and were also posted on the Board website under parent involvement.
- Superintendent Forsyth-Sells encouraged parent/guardian members coming to the end of their term to complete and submit a nomination form for the 2016-2017 NCPIC membership no later than 4:00 p.m. on Friday, October 14, 2016.

Superintendent Forsyth-Sells stated that nominations for the position of Community Representative(s) on the Niagara Catholic Parent Involvement Committee for 2016-2017 closed at 4:00 p.m. EST today, September 15, 2016. Superintendent Forsyth-Sells shared that three (3) nomination forms and letters of support have been received for the position of Community Representative(s):

- Shelley Gilbert-Society of St. Vincent de Paul
- Leone Strile-St. Catharines Diocesan Council for Development and Peace
- Heather Pyke-Ontario Association of Parents in Catholic Education (OAPCE)

4. Annual Catholic School Council Chairs/Co-Chairs and Members Meeting

Superintendent Forsyth-Sells will confirm a date and a subcommittee will be established to discuss details.

5. NCPIC Financial Report

A financial statement was provided for information.

E. COMMUNITY REPORTS

1. Development and Peace-*Leone Strilec*

- Education Campaign is “At the Heart of the Action”, highlighting 50 years of the achievements of Development and Peace and reminding the Prime Minister to take into account the essential role of small family farmers in fighting climate change.
- Development and Peace is urging people to sign their Syria petition, see the website for more information <https://www.devp.org/en>
- Development and Peace, southwestern Ontario is part of the Hamilton Climate Summit which will be held on October 16th.
- October 15 - Education Campaign Workshop, St. Julia’s Church, 9:00 - noon.
- February 15 - High School Workshop
- March 9 - High School 50th Celebration
- March 12 - 50th Celebration of Mass with the Bishop at the Cathedral, 11:30 a.m. mass
- April 27 - NCDSB Faith Formation presentation

2. Society of St. Vincent de Paul-*Shelley Gilbert*

- The Society of St. Vincent de Paul hired a new Soup Kitchen Coordinator Alison Thomas. The soup kitchen is open Monday to Friday and serves approximately 100 lunches daily.
- Canadian Tire Financial Department will be hosting their annual Thanksgiving Dinner, Volunteers and donations are needed, for more information please e-mail vincentstorenf@gmail.com.
- A new thrift store at 5970 Lundy's Lane in Niagara Falls, will open for operation mid-October
- Society of St. Vincent de Paul's first Trivia Night was successful and raised \$4,239.69 to support 90 children attending kids to camp.

3. Ontario Association Parents in Catholic Education-*Heather Pyke*

- The OAPCE September 2016 Newsletter was provided for information and was sent to all elementary and secondary school OAPCE representatives to share with their Catholic School Councils.
- Heather Pyke will be attending the OAPCE meeting of September 16, 2016 and will provide a report at the NCPIC meeting of November 17, 2016.

F. SEAC REPORT-*Anna Racine*

- SEAC was not approved for a 2016-2017 PRO Grant.
- SEAC would like to partner with the NCPIC to support their 2016-2017 PRO Grant initiative.

G. BISHOP/DIOCESAN REPORT

H. STUDENT SENATE REPORT

I. STAFF REPORTS-*Josie Rocca*

Greetings to the NCPIC from our eight incredible Catholic high schools across Niagara Catholic.

- All of our schools have experienced an increase in enrolment welcoming new students to Niagara Catholic.
- The Lakeshore Catholic Gators gym floor was sanded and repainted in school colours by the same company that painted the Air Canada Centre.
- Saint Paul Catholic High School is completing a one million dollar renovation which includes the creation of a new weight room, cardio room, culinary arts lab, as well as some new lockers.
- The Niagara Catholic Athletic Association with all Catholic high schools will be competing in the newly organized athletic league which is starting this school year.
- All Catholic high schools will begin planning and preparing for the following events: Grade 9 Curriculum Nights, the annual Pilgrimages in October, and Open Houses in November.

J. TRUSTEE REPORTS-*Dino Sicoli*

- Trustee Sicoli distributed Certificates of Appreciation and thanked all members of the NCPIC for their commitment and dedication to the Niagara Catholic Parent Involvement Committee during the 2015-2016 school year.

L. NEW BUSINESS/AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- Presentation on the Grade 12 Survey
- Annual Reports for Catholic School Councils and the Niagara Catholic Parent Involvement Committee 2015-2016.

M. NEXT MEETING:

November 17, 2016 at 7:00 p.m. at the Catholic Education Centre

N. CLOSING PRAYER: Closing Prayer was led by Trustee Sicoli

This information session was adjourned at 8:30 p.m.
