



## *Creating Conditions for Synchronous Learning Success: Checklist for Parents/Guardians - Working Document*

Parents/guardians are encouraged to communicate regularly with school staff about the ongoing progress and achievement of their student(s).

During this time of Continuity of Learning through distance education, it is an expectation of staff to deliver distance learning to students through a synchronous model. The delivery of synchronous learning ranges from a number of Board endorsed and supported platforms available for staff ranging from Google Meet/Hangout and Virtual Classroom in the Niagara Catholic Virtual Learning Environment, e-mails, phone calls, audio and video conferencing, all of which are interactive, in real-time.

### **Parents/guardians can support synchronous learning by:**

- Providing a quiet, confidential learning space within their home and by supporting student(s) to actively engage with school staff in the continuity of learning.
- Ensuring that a computer/device is in working order for their student(s) to use for the online synchronous learning session, including audio and/or video, and that other screens or programs are closed.
- Supporting the expectations for positive student behaviour throughout the entire online synchronous learning session.
- Understanding that the Niagara Catholic [\*Code of Conduct Policy \(#302.6.2\)\*](#), [\*Electronic Communications Systems \(Students\) Administrative Operational Procedures \(#301.5\)\*](#), [\*Electronic Communications Systems \(Employees\) Policy \(#201.12\)\*](#), [\*Privacy Policy \(#600.6\)\*](#) and other applicable Board policies and administrative operational procedures apply during synchronous learning and in the virtual Catholic classroom.
- Exercising discretion while supervising their student(s) engaging in online synchronous learning sessions with school staff and other students.
- Respecting confidentiality about any personal information that they may incidentally learn about other students in the classroom during online synchronous learning sessions.
- Ensuring that the online synchronous learning session is not recorded in any way, including screenshots.
- Supporting their student(s) in exiting the online synchronous learning session as directed by school staff.
- Connecting with school staff about the ongoing progress and achievement of their student(s).