

EMPLOYMENT OPPORTUNITY



NIAGARA CATHOLIC

ABOUT US

NIAGARA CATHOLIC SERVES MORE THAN 20,000 STUDENTS AND THEIR FAMILIES THROUGHOUT NIAGARA.

LARRY HUIBERS
CHAIR OF THE BOARD

CAMILLO CIPRIANO
DIRECTOR OF EDUCATION

CONTACT INFORMATION

Phone: 905-735-0240
Address: 427 Rice Road
Welland, Ontario L3C 7C1
Email: hr@ncdsb.com

SOCIAL MEDIA

f @NiagaraCatholicDSB
t @niagaracatholic
i @NiagaraCatholicDSB

PRIVACY STATEMENT

Personal information about applicants is collected under the authority of Section 171 (10 (3) of the Education Act RSO 1990 and will be used to assess the suitability of applicants for employment with Niagara Catholic District School Board and to establish payroll and benefit files for the successful applicant. The successful candidate will be required to provide a satisfactory Criminal Records Check as a condition of employment.

ACCESSIBILITY ACCOMMODATIONS

The Niagara Catholic District School Board is committed to accommodating the individual needs of job candidates within our recruitment processes, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). If you are contacted by the Niagara Catholic District School Board, please advise if you require an accommodation.

Casual Library Technician

The Niagara Catholic District School Board is currently seeking Casual Library Technicians

QUALIFICATIONS:

- Library Technician Diploma from a recognized post-secondary institution or equivalent
- Three months experience with the Dewey Decimal Classification System, and cataloguing procedures according to AACR2 and SEARS Subject Headings, MARC records, standard library cataloging basics
- Computer and audio-visual equipment knowledge and experience
- Good interpersonal and artistic skills to promote library
- Knowledge of the current automation system
- Ability to work under minimal supervision, to organize time efficiently, and to work well with a variety of people.
- developing, organizing and maintaining a collection of diverse library materials

LOCATIONS: Must be able to travel to all locations within the Niagara Catholic District School Board jurisdiction.

HOURS PER WEEK: Must be available Monday to Friday for Elementary and Secondary School hours.

RATE OF PAY: \$16.41

Interested applicants are invited to apply by forwarding a covering letter and current resume including two references to:

Human.Resources@ncdsb.com

Please include in the subject line, the position(s) you're applying to

Niagara Catholic District School Board

427 Rice Road, Welland, On. L3C 7C1

NOTE: As a condition of employment, the successful candidates will be required to submit a Criminal Reference (Vulnerable Sector Screening) Check and results of a TB Test, prior to the first day of placement.

We thank all candidates for applying however, only those selected for an interview will be contacted.