



# MINUTES OF THE AUDIT COMMITTEE MEETING (PUBLIC SESSION)

**FRIDAY, JUNE 17, 2022**

Minutes of the Audit Committee Meeting (public session) of the Niagara Catholic District School Board, held on June 17, 2022 electronically in compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1(2).

The meeting was called to order at 10:13 a.m. by Trustee Rhianon Burkholder as acting Chair.

## **A. ROUTINE MATTERS**

### **1. Opening Prayer**

Opening Prayer was led by Trustee Rhianon Burkholder.

### **2. Roll Call**

<b>Committee Member</b>	<b>Present</b>	<b>Present Electronically</b>	<b>Absent</b>	<b>Excused</b>
Kathy Burtnik			✓	
Rhianon Burkholder		✓		
Leanne Prince		✓		
Mario Falvo			✓	
Louie Finelli		✓		

Resources to the Audit Committee were in attendance:

**Camillo Cipriano**, Director of Education  
**Giancarlo Vetrone**, Superintendent of Business and Financial Services  
**Rosa Rocca**, Controller of Business and Finance  
**Andrea Eltherington**, Regional Internal Audit Manager  
**Melanie Dugard**, Grant Thornton LLP  
**Chris Guglielmi**, Grant Thornton LLP

Staff in attendance:

**Grant Frost**, Chief Information Officer  
**William Mancini**, IT Engineer  
**John Forte**, Privacy and Risk-Advisor  
**Shari Bush**, Recording Secretary/Administrative Assistant, Business and Financial Services

**3. Approval of the Public Agenda of June 17, 2022.**

Moved by Director, Camillo Cipriano

Seconded by Trustee Leanne Prince

**THAT** the Niagara Catholic Audit Committee approve the Agenda of the Audit Committee Meeting (Public Session) of Friday, June 17, 2022.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Declarations of Conflicts of Interest were declared with any items on the agenda.

**5. Approval of Minutes of the Audit Committee Meeting (Public Session) of November 24, 2021**

Moved by Trustee Leanne Prince

Seconded by Trustee Louie Finelli

**THAT** the Niagara Catholic Audit Committee approve the Minutes of the Audit Committee Meeting (Public Session) of November 24, 2021.

**CARRIED**

**B. REPORTS**

**1. Regional Internal Audit Status Report**

Andrea Eltherington presented the RIAT Status Report to the committee members.

**1.3 2022-2023 Audit Plan Proposal**

Andrea Eltherington presented the 2022-2023 Audit Plan Proposal as a recommendation to the committee members.

Moved by Trustee Leanne Prince

Seconded by Louie Finelli

**THAT** the Niagara Catholic Audit Committee approve the 2022-2023 Audit Plan Proposal as presented.

**CARRIED**

**C. BUSINESS IN CAMERA**

Moved by Trustee Leanne Prince

Seconded by Louie Finelli

**THAT** the Niagara Catholic Audit Committee move into the In Camera Session

**CARRIED**

The Niagara Catholic Audit Committee moved into the In Camera Session of the Committee Meeting at 10:21 a.m. and reconvened at 10:36 a.m.

#### **D. FUTURE MEETINGS**

Next Audit Committee Meeting is Friday, September 23, 2022 at 10:00 a.m.

#### **E. ADJOURNMENT**

Moved by Louie Finelli

Seconded by Trustee Leanne Prince

**THAT** the June 17, 2022 meeting of the Niagara Catholic Audit Committee be adjourned.

**CARRIED**

The Niagara Catholic Audit Committee Meeting was adjourned at 10:37 a.m.