



*We are a Christ-centered Catholic faith community that celebrates diversity and fosters spiritual growth, inspiring all to reach their full potential in mind, body and spirit.*

**AGENDA AND MATERIAL**

**AUDIT COMMITTEE MEETING  
PUBLIC SESSION**

**WEDNESDAY, NOVEMBER 23, 2022  
10:00 A.M.**



*Electronic Meeting in Compliance with Education Act 207 and Ontario Regulation 463/97, Section 5.1(2)*  
*Public Access Phone No.: 1 647 558 0588 Meeting ID: 851 5913 6257 Passcode: 271619*  
*Join Zoom Meeting: <https://us06web.zoom.us/j/85159136257?pwd=R1kyMIRsQXd5RDJRS2ZlY1dEZUVhdz09>*

**A. ROUTINE MATTERS**

1. Opening Prayers -
2. Roll Call -
3. Introduction of New Audit Committee Members -
  - 4.1 Audit Committee Training Presentation A4.1
4. Nominations and Election of Chair for 2022-2023 -
5. Approval of the Agenda -
6. Declaration of Conflict of Interest -
  - 7.1 Declaration of Conflict of Interest Form (2022-2023) A7.1
  - 7.2 Declaration of Conflict of Interest-re: Agenda (verbal)
7. Minutes of the Audit Committee Meeting A8.1
  - 7.1 September 23, 2022

**B. REPORTS**

1. Regional Internal Audit Mandate B1

**C. BUSINESS IN CAMERA**

**D. OTHER BUSINESS**

1. Draft Consolidated Financial Statements D1

**E. FUTURE MEETINGS**

**F. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
NOVEMBER 23, 2022**

***PUBLIC SESSION***

**TITLE: AUDIT COMMITTEE TRAINING PRESENTATION**

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The Audit Committee Training Presentation is given for information.

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Presented by: Andrea Eltherington, Regional Internal Audit Manager

Date: November 23, 2022



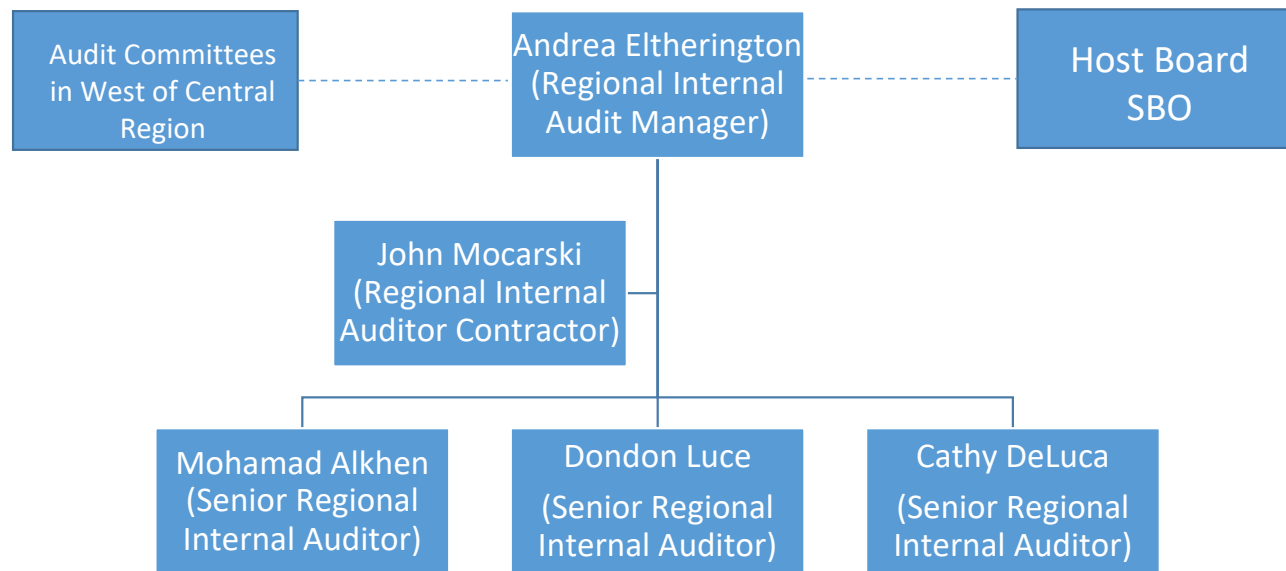
## Overview - What is the Audit Committee?

- Regulation 361/10 of the Education Act
- 3 Trustees and 2 External Non-Board members form the Committee
- Quorum - 3 members including 1 External Non-Board Member
- Meet 3 times during the year (Sept, Nov, June)
- Specific roles and responsibilities
  - Financial competencies required to serve in the role

## Overview - What will you see?

- Internal Audit Reports
- Outstanding Management Action Plans
- Financial Statements
  - Interim Financial Reports
- Enrolment/School Generated Funds Reports
- Risk statements to Ministry

# REGIONAL INTERNAL AUDIT TEAM (RIAT)



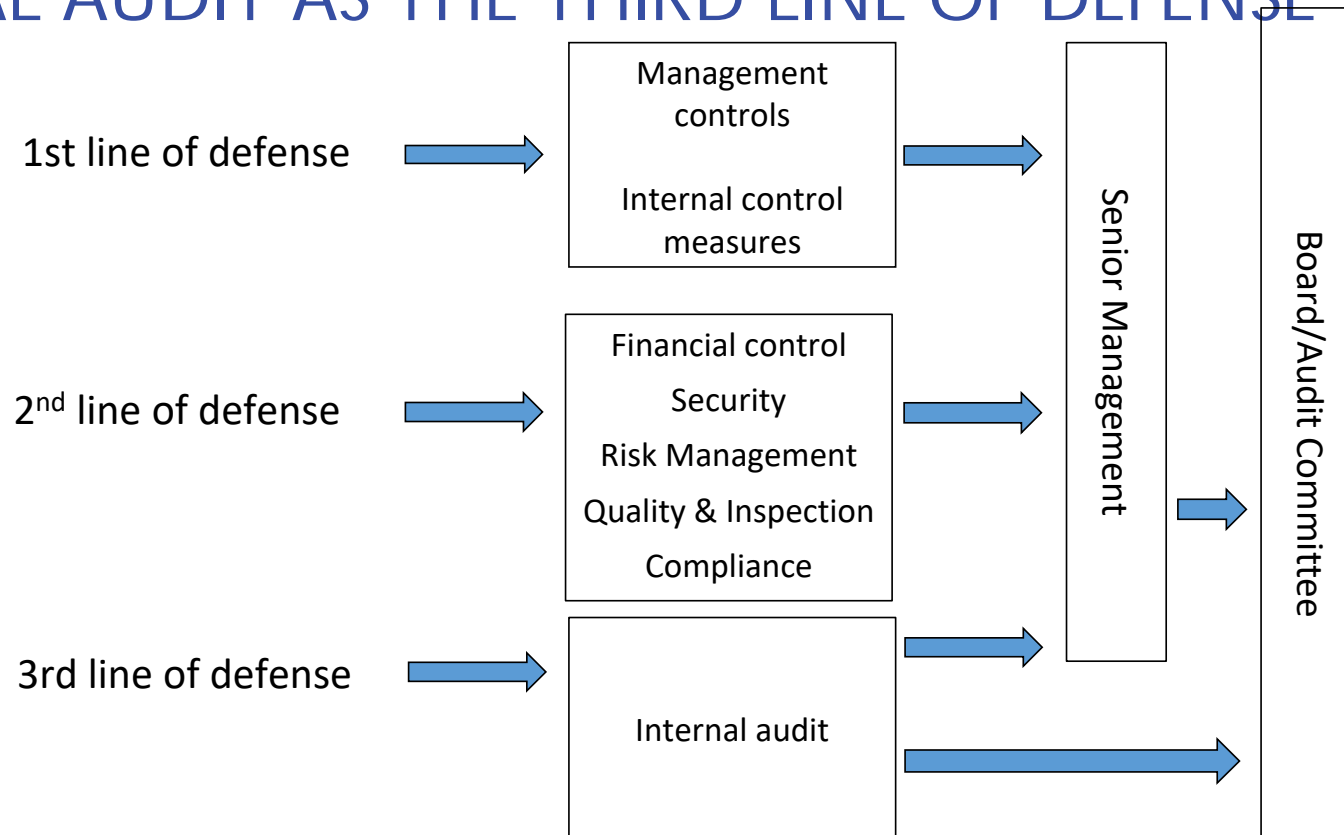
## WHY AUDIT COMMITTEES AND INTERNAL AUDIT?

- Grants for Student Needs ~ \$26 billion
- Opportunity to modernize governance
- Contribute to good governance, transparency and accountability
- Determine whether risks are appropriately identified and managed
- Prevent or mitigate damage to reputation, financial loss, etc.
- Key to enhancing/regaining public confidence

# WHAT IS INTERNAL AUDIT?

- Here's the Plain Language definition:
- It helps accomplish objectives, by evaluating and improving processes for risk management, control, and governance
- It's independent and objective
- It improves an organization's operations and adds value
- It is the third line of defense

# INTERNAL AUDIT AS THE THIRD LINE OF DEFENSE



## WHAT DOES INTERNAL AUDIT DO?

- We work with management
- We may connect boards to share leading practices
- There is no such thing as 100% assurance
- Internal Audits don't cover every transaction
- We only make recommendations to provide direction

# EFFECTIVE INTERNAL AUDIT

- Organizational independence
- A formal mandate
- Unrestricted access
- Sufficient funding
- Competent leadership
- Objective internal audit staff
- Competent internal audit staff
- Stakeholder support
- Professional audit standards

# WORKING WITH INTERNAL AUDIT

Our audits encompass all areas of the Board's operations, in functions like:

- Human Resources
- Facilities
- Instruction & Schools
- Business Services
- Transportation
- IT & Communications

## INTERNAL AUDITORS WORK INDEPENDENTLY

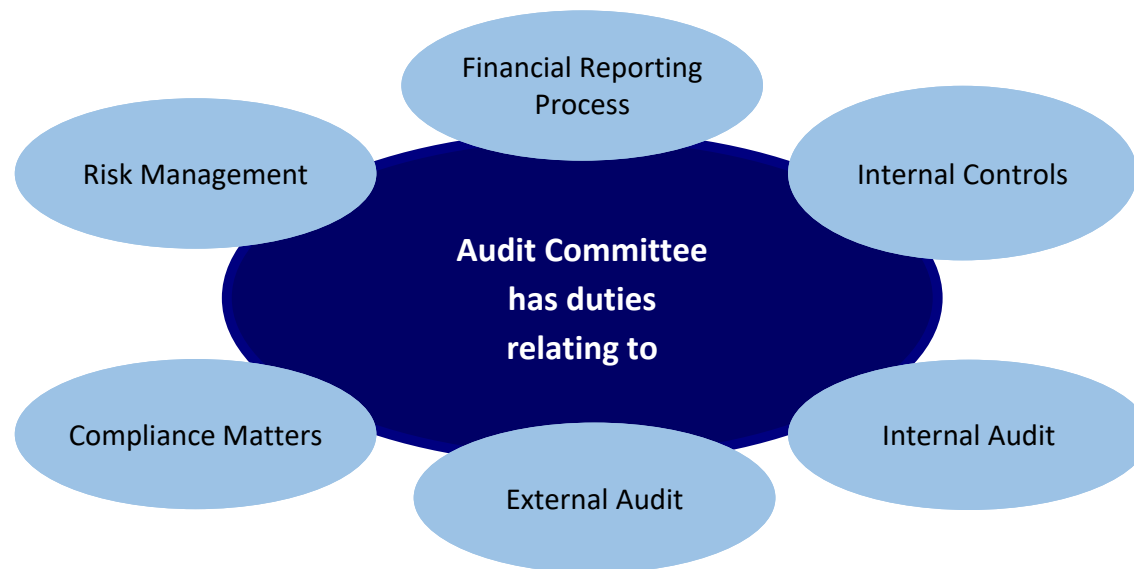
- Report to Audit Committees
- Work independently of the Ministry
- Internal Audit **and** Audit Committees are *supported* by the Ministry's School Business Support Branch
- Audit reports do **not** go to the Ministry
- No Ministry input into board's audit plan

## MANAGEMENT SUPPORT IS VITAL

- Need a strong commitment from the Director and senior management
- Each Regional Internal Audit Team (RIAT) mandate defines its purpose, authority and responsibility
- Mandate gives the RIAT unrestricted access
- Many organizations issue a policy statement to define the authority of Internal Audit
- Support in delivering the annual audit plan

# AUDIT COMMITTEE ROLE OVERVIEW

Regulation 361/10 outlines duties in six main areas:



# WHAT DOES AN AUDIT COMMITTEE DO?

Audit Committee is a standing committee of the Board of Trustees

Responsibilities:

- Provide oversight
- Help build trust and confidence
- Exercise due care
- Ensure their members receive formal orientation training
- Ensure a process of continuing education

# COMPOSITION OF AUDIT COMMITTEE

- Members must be independent of management
- Key to an audit committee's effectiveness is having members with an appropriate mix of skills and experience
- Audit committees comprise board members and non-board members
- Number of members depends on size of your board

## AUDIT COMMITTEE MEMBERS

Audit committee members should develop sufficient knowledge of the Board, including:

The board's mission and current significant issues

The board's structure, including key relationships

The board's culture

Any relevant legislation

Key risks and the government environment

## NON-BOARD MEMBERS

- Accounting, financial management or other relevant business experience
- No conflict of interest
- Sound judgment, objectivity, ethics, communication skills
- Must sign letter of appointment

# THE ROLE OF THE AUDIT COMMITTEE CHAIR

## The Audit Committee chair:

- Has a clear understanding of committee responsibilities
- Keeps committee members up-to-date
- Facilitates discussion and focuses on important matters
- Plans and manages committee meetings effectively
- Devotes sufficient time to prepare for all meetings
- Coordinates annual audit committee self-assessment
- Maintains an open and constructive relationship with senior managers, internal and external audit, and other committees

## POWERS OF AN AUDIT COMMITTEE

- Regulation 361/10 establishes the authority of the audit committee to perform its work
- The committee is entitled to receive explanations from management and staff it deems necessary
- Audit committee may hold private sessions

# OVERVIEW – RISK MANAGEMENT

- Regulation 361/10 of the Education Act
  - Subsection 9(6)
    - Understand risk to the board
    - Assess approach to risk assessment and risk management/mitigation
  - Assess management's action plans for feasibility and to ensure they are properly resourced

## AUDIT COMMITTEE MEETINGS

- Chair, committee members, senior management and the RIAM establish work plan and agendas
- Minimum of three meetings each fiscal year
- One vote per member, chair has tie-breaker
- Quorum is majority of audit committee, must include one non-board member
- Chair is responsible for meeting minutes

## IDENTIFY CONFLICTS OF INTEREST

- Audit Committee appointees can't be an employee or officer of any school board when appointed
- Conflict of interest if parent, child or spouse is employed by the board
- No conflict of interest if parent, child or spouse is employed by another board
- Audit committee members must disclose a conflict of interest or even the appearance of one
- Quorum remains if a member withdraws

## BENEFITS OF A WELL-RUN AUDIT COMMITTEE

- Improved financial practices & reporting
- Enhanced internal audit function
- Stronger external audit process
- Another level of assurance
- Heightened credibility among stakeholders

# LINKAGE BETWEEN INTERNAL AUDIT & AUDIT COMMITTEES

Internal Audit – performs work	Audit Committee - oversight
Reports to audit committee	Reviews performance of internal audit
Develops internal audit plan, presents to Audit Committee	Recommends content of the plan to the Board of Trustees
Executes audit plan	Ensures internal audit can deliver plan with no limitations
Presents findings and recommendations to the audit committee	Reviews these findings and recommendations, as well as management response

# Questions?

Andrea Eltherington, CIA, CRMA,  
CISA

Regional Internal Audit Manager  
[andrea\\_eltherington@wrdsb.ca](mailto:andrea_eltherington@wrdsb.ca)



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
NOVEMBER 23, 2022**

***PUBLIC SESSION***

**TITLE: DECLARATION OF CONFLICT OF INTEREST FORM  
(2022-2023)**

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The Declaration of Conflict of Interest Form is presented for signature by each Member of the Audit Committee.

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Presented by: Niagara Catholic District School Board Audit Committee Chair

Date: November 23, 2022



**Declaration to the Chair of the Audit Committee of  
the Niagara Catholic District School Board  
by a Member of the Audit Committee  
as to Whether or Not the Member has a Conflict of Interest**

1. This Declaration applies to:  
(check one)

- ☐ a) the Committee meetings of the Audit Committee for the fiscal year 2022-2023
- ☐ b) any changes subsequent to the fiscal year declaration.

2. I \_\_\_\_\_, declare that I do not have a conflict of interest as  
(name of member)  
Defined by Subsection 4(2) of O. Reg 361/10, Education Act, RSO 1990 C.E-2.  
(strike out if inapplicable)

3. I \_\_\_\_\_, declare that I have a conflict of interest as  
(name of member)  
defined by Subsection 4(2) of O. Reg 361/10, Education Act, RSO 1990 C.E-2 because one or more of  
my: parents(s), child(ren) or spouse is/are employed by the Board at this time.  
(strike out if inapplicable)

Dated at Welland, Ontario this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Audit Committee Member

Note: Subsection 4(2) O. Reg 361/10, Education Act, RSO 1990 C.E-2 states:

For the purposes of clause (1) (c), a person has a conflict of interest if his or her parent, child or spouse is employed by the board”.

Written declarations must be submitted to the Chair of the committee at the first meeting of the committee in each fiscal year as per Subsection 14(1) O. Reg 361/10.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
NOVEMBER 23, 2022**

***PUBLIC SESSION***

**TITLE: MINUTES OF THE AUDIT COMMITTEE MEETING OF  
SEPTEMBER 23, 2022**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board Audit Committee approve the Minutes of the Audit Committee Meeting (Public Session) of September 23, 2022, as presented.



## MINUTES OF THE AUDIT COMMITTEE MEETING (PUBLIC SESSION)

**FRIDAY, SEPTEMBER 23, 2022**

Minutes of the Audit Committee Meeting (public session) of the Niagara Catholic District School Board, held on September 24, 2022 electronically in compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1(2).

The meeting was called to order at 10:04 a.m. by Chair Mario Falvo.

### **A. ROUTINE MATTERS**

#### **1. Opening Prayer**

Opening Prayer was led by Director Camillo Cipriano.

#### **2. Roll Call**

<b>Committee Member</b>	<b>Present</b>	<b>Present Electronically</b>	<b>Absent</b>	<b>Excused</b>
Kathy Burtnik	✓			
Rhianon Burkholder	✓			
Leanne Prince		✓		
Mario Falvo	✓			
Louie Finelli	✓			

Resources to the Audit Committee were in attendance:

**Camillo Cipriano**, Director of Education  
**Giancarlo Vetrone**, Superintendent of Business and Financial Services  
**Rosa Rocca**, Controller of Business and Finance  
**Andrea Eltherington**, Regional Internal Audit Manager  
**Cathy DeLuca**, Senior Regional Internal Auditor  
**Melanie Dugard**, Grant Thornton LLP

Staff in attendance:

**Grant Frost**, Chief Information Officer

**William Mancini**, IT Engineer

**John Forte**, Privacy and Risk-Advisor

**Shari Bush**, Recording Secretary/Administrative Assistant, Business and Financial Services

**3. Election of Chairperson for the Fiscal Year 2022-2023**

Moved by Kathy Burtnik

Second by Louie Finelli

**THAT** the Niagara Catholic Audit Committee agrees to postpone the Nominations and the Election of a New Chair for the 2022-2023 Niagara Catholic Audit Committee until November 2022 after the Municipal Elections.

**CARRIED**

**4. Approval of the Public Agenda of September 23, 2022**

Moved by Rhianon Burkholder

Second by Kathy Burtnik

**THAT** the Niagara Catholic Audit Committee approve the Agenda of the Audit Committee Meeting (Public Session) of Friday, September 23, 2022 as presented.

**CARRIED**

**5. Declaration of Conflict of Interest**

**5.1 Declaration of Conflict of Interest Form (2022-2023)**

Declaration of Conflict of Interest Form will be filled out by Committee Members and email to Shari Bush.

**5.2 Declaration of Conflict of Interest re: Agenda (verbal)**

No Declarations of Conflicts of Interest were declared with any items on the agenda.

**6. Approval of Minutes of the Audit Committee Meeting (Public Session)**

**6.1 June 17, 2022**

Moved by Louie Finelli

Second by Rhianon Burkholder

**THAT** the Niagara Catholic Audit Committee approve the Minutes of the Audit Committee Meeting (Public Session) of June 17, 2022 as presented.

**CARRIED**

**B. REPORTS**

**1. Regional Internal Audit Status Report**

**1.1 Update**

Andrea Eltherington presented the Memorandum to update the committee members.

## **1.2 RIAT Education and Training Plan**

Andrea Eltherington presented the RIAT Education and Training Plan to the committee members.

## **C. OTHER**

### **1. Recruitment of the Non Board Member Positions of the Niagara Catholic Audit Committee, Section 7 of the Ontario Regulation 361/10.**

The Niagara Catholic Audit Committee Members, Director Camillo Cipriano and Giancarlo Vetrone wanted to thank and acknowledge Mario Falvo and Louie Finelli's wisdom and knowledge the gave in volunteering for the Non Board Member Positions of the Niagara Catholic Audit Committee.

## **D. BUSINESS IN CAMERA**

Moved by Kathy Burtnik  
Seconded by Louie Finelli

**THAT** the Niagara Catholic Audit Committee move into the In Camera Session

**CARRIED**

The Niagara Catholic Audit Committee moved into the In Camera Session of the Committee Meeting at 10:29 a.m. and reconvened at 11:34 a.m.

## **E. FUTURE MEETINGS**

Next Audit Committee Meeting is Wednesday, November 23, 2022

**Noted:** Director Camillo and Giancarlo Vetrone wanted to thank Trustee Kathy Burtnik for her support and proficiency she brought to the Niagara Catholic Audit Committee, as she will be retiring from this position.

## **F. ADJOURNMENT**

Moved by Louis Finelli  
Seconded by Rhianon Burkholder

**THAT** the September 23, 2022 meeting of the Niagara Catholic Audit Committee be adjourned.

**CARRIED**

The Niagara Catholic Audit Committee Meeting was adjourned at 11:38 a.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
NOVEMBER 24, 2022**

***PUBLIC SESSION***

**TITLE: REGIONAL INTERNAL AUDIT MANDATE**

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The Regional Internal Audit Mandate is presented for signature by the Regional Internal Audit Manager, the Audit Committee Chair and the Director of Education.

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Presented by: Andrea Eltherington, Regional Internal Audit Manager

Date: November 23, 2022

# **Regional Internal Audit Mandate**

## **PURPOSE AND DEFINITION**

The purpose of the regional internal audit team is to provide independent, objective assurance and consulting services designed to add value and improve the district school boards' operations in the West of Central region. It helps the district school boards accomplish their objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

## **ROLE**

The regional internal audit activity is established by the Ministry of Education through the annual Grants for Student Needs funding. The oversight role of the Audit Committee of the Board of Trustees over the regional internal audit activity is established by Regulation 361/10.

## **PROFESSIONALISM**

The regional internal audit activity will adhere to the Institute of Internal Auditors' mandatory guidance including the Core Principles for the Professional Practice of Internal Auditing, the Definition of Internal Auditing, the Code of Ethics, and the *International Standards for the Professional Practice of Internal Auditing (Standards)*. This mandatory guidance constitutes principles of the fundamental requirements for the professional practice of internal auditing and for evaluating the effectiveness of the regional internal audit activity's performance.

## **AUTHORITY**

The regional internal audit activity, with strict accountability for confidentiality and the safeguarding of records and information is authorized full, free and unrestricted access to any and all of the district school boards' records, physical properties, and personnel pertinent to carrying out any engagement. All school board employees are requested to assist the regional internal audit team in fulfilling its responsibilities. The regional internal audit team will also have free and unrestricted access to school board leaders and to the Audit Committee of the Board of Trustees.

## **ORGANIZATION**

The internal audit function follows a regional model. The function consists of a Regional Internal Audit Manager responsible to district school boards in one of the eight regions in the province of Ontario as identified by the Ministry of Education. The Regional Internal Audit Manager will report functionally to their regional audit committees of the Boards of Trustees and administratively are supported by a host school board Senior Business Official. Every effort is made to adequately staff the internal audit function, within available financial resources, in order to perform its audit activities.

Each Audit Committee of the Board of Trustees will for their Board:

- Approve the regional internal audit mandate;
- Recommend for approval the risk based internal audit plan;

- Receive information from the Regional Internal Audit Manager about the internal audit activity performance to plan and other relevant matters;
- Inquire of the Regional Internal Audit Manager and the Senior Business Official whether there are resource or scoping limitations; and
- Review annually the performance of the regional internal audit activity and provide the Board of Trustees with their comments regarding the performance of Regional Internal Audit Manager.

The Regional Internal Audit Manager will interact directly with the Audit Committee of the Board of Trustees, including in-camera sessions and between audit committee meetings as appropriate.

## **INDEPENDENCE AND OBJECTIVITY**

The regional internal audit activity will remain free from interference by any element in the district school board including matters of audit selection, scope, procedures, frequency, timing or report content to permit maintenance of a necessary independent and objective mental attitude.

Regional internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, they will not implement internal controls, develop procedures, install systems, prepare records or engage in any other activity that may impair judgment.

Regional internal auditors will exhibit the highest standards of professional objectivity in gathering, evaluating and communicating information about the activity or process being examined. Auditors will make a balanced assessment of all the relevant circumstances and not be unduly influenced by their own interests or by others in forming judgments.

The Regional Internal Audit Manager will confirm to the Audit Committee of the Board of Trustees, at least annually, the organizational independence of the internal audit activity.

## **RESPONSIBILITY**

The scope of work of the regional internal audit team encompasses but is not limited to:

- Evaluating risk exposure relating to the achievement of the district school board's strategic objectives;
- Evaluating the reliability and integrity of information and the means used to identify measure, classify and report information;
- Evaluating the systems which ensure compliance with policies, procedures, applicable laws and regulations which impact the district school board;
- Evaluating whether resources are acquired economically, used efficiently, and are adequately protected;
- Evaluating operations and processes to ascertain whether results are consistent with established objectives and whether processes are functioning as planned;
- Performing consulting and advisory services or assessments of specific operations as requested by the Audit Committee of the Board of Trustees or district school board management as appropriate;

- Evaluating the effectiveness of the district school board's risk management and governance processes;
- Reporting periodically on the regional internal audit performance against plans; and
- Reporting significant risk exposures and control issues, including fraud risks, governance issues and other matters requested by the Audit Committee of the Board of Trustees.

## **INTERNAL AUDIT PLAN**

Annually, the Regional Internal Audit Manager will submit to district school board management and to the Audit Committee of the Board of Trustees an internal audit plan for recommendation to their Board of Trustees for approval. If there are any resource limitations or interim changes, these will be communicated.

The internal audit plan will be developed based on a prioritization of the internal audit universe using a risk based methodology which includes input of district school board management. The Regional Internal Audit Manager will review and adjust the plan as required in response to changes in the risk profile. Any significant deviation from the approved internal audit plan will be communicated through periodic status reports. The Regional Internal Audit Manager or any of his or her team may initiate and conduct any other audit or review deemed necessary for potential illegal acts, fraud, abuse, or misuse of funds. Reasonable notice shall be given to appropriate personnel of intent to audit in their areas except when conditions warrant an unannounced audit.

## **REPORTING AND MONITORING**

Opportunities for improving internal control may be identified during audits. A written report will be issued by the Regional Internal Audit Manager at the conclusion of each audit and will be distributed according to the school board's requirements. (This could include the head of the audited activity or department, the director of education, the audit committee and the external auditor of the district school board.)

Each report will describe opportunities to strengthen district school board risk, internal control and governance processes and conclude on the adequacy and effectiveness of the processes. The district school board management will provide action plans and timelines to address each opportunity (observation). The regional internal audit team is responsible to perform appropriate follow-up procedures to attest to the completion of action plans. Significant observations will remain in an open issue status until cleared.

## **QUALITY ASSURANCE**

The regional internal audit team will maintain a quality assurance and improvement program that covers all aspects of the internal audit activity and conformance with the International Standards for the Professional Practice of Internal Auditing.

The Regional Internal Audit Manager will communicate to district school board management and the Audit Committee of the Board of Trustees on the internal audit activity's quality assurance and improvement program, including the results of ongoing internal assessments and external assessments conducted as appropriate, usually on a five year cycle.

\_\_\_\_\_  
Regional Internal Audit Manager

\_\_\_\_\_  
Audit Committee Chair

\_\_\_\_\_  
Director of Education or designate

November 23, 2022

\_\_\_\_\_  
Dated

## DEFINITION OF SELECTED TERMS

Add Value	Value is provided by improving opportunities to achieve organizational objectives, identifying operational improvement, and/or reducing risk exposure through both assurance and consulting services.
Advisory/Consulting Services	Advisory and related client service activities, the nature and scope of which are agreed to with the client and which are intended to add value and improve a school board's governance, risk management and control processes without the regional internal auditor assuming management responsibility. Examples include counsel, advice, facilitation and training.
Assurance	An objective examination of evidence for the purpose of providing an independent assessment on governance, risk management, and control processes for the organization. Results can be relied upon for supporting informed decision making.
Board of Trustees	A legislative body that has overall responsibility and accountability for the district school board. For purposes of this Mandate, this also includes committees that support the Board of Trustees including the audit committee.
Compliance	Conformity and adherence to policies, plans, procedures, laws, regulations, contracts or other requirements.
Control Environment	<p>The attitude and actions of the Board of Trustees and district board management regarding the significance of control within the organization. The control environment provides the discipline and structure for the achievement of the primary objectives of the system of internal control. The control environment includes the following elements:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Integrity and ethical values.</li> <li><input type="checkbox"/> Management's philosophy and operating style.</li> <li><input type="checkbox"/> Organizational structure.</li> <li><input type="checkbox"/> Assignment of authority and responsibility.</li> <li><input type="checkbox"/> Human resource policies and practices.</li> <li><input type="checkbox"/> Competence of personnel.</li> </ul>
Control/Internal Controls	<p>Any action taken by district board management and other parties to enhance risk management and increase the likelihood that established objectives and goals will be achieved. Management plans, organizes and directs the performance of sufficient actions to provide reasonable assurance that objectives and goals will be achieved.</p> <p>The system of management controls (business plans, capturing and analyzing data, performance reporting, code of conduct, etc.) that are implemented within a school board to ensure that assets (human, physical and information) are protected and to provide reasonable assurance that its objectives can be achieved.</p>

Control Processes	The policies, procedures and activities that are part of a control framework, designed to ensure that risks are contained within the risk tolerances established by the risk management process.
Fraud	Any illegal acts characterized by deceit, concealment or violation of trust. These acts are not dependent upon the application of threat of violence or of physical force. Frauds are perpetrated by parties and organizations to obtain money, property or services; to avoid payment or loss of services; or to secure personal or business advantage.
Governance	The combination of processes and structures implemented by the Board of Trustees in order to inform, direct, manage and monitor the activities of the organization toward the achievement of its objectives.
In-camera	A separate discussion between members of the Audit Committee and the <i>Regional Internal Audit Manager</i> promoting open communication and discussion of any sensitive issues or problems.
Independence	The freedom from conditions that threaten objectivity or the appearance of objectivity. Such threats to objectivity must be managed at the individual auditor, engagement, functional and organizational levels.
Objectivity	An unbiased mental attitude that allows regional internal auditors to perform engagements in such a manner that they have an honest belief in their work product and that no significant quality compromises are made. Objectivity requires regional internal auditors to not subordinate their judgment on audit matters to that of others.
Risk	Effect of uncertainty on objectives or outcomes.
Risk Management	A structured and disciplined approach aligning strategy, processes, people, technology and knowledge with the purpose of evaluating and managing the risks an organization faces. Overall, it is about choices made under conditions of uncertainty, balanced by acceptable levels of risk.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
NOVEMBER 23, 2022**

***PUBLIC SESSION***

**TITLE: DRAFT CONSOLIDATED FINANCIAL STATEMENTS**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board Audit Committee approve the Draft Consolidated Financial Statements 2021-2022.

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Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services/Rosa Rocca,  
Controller, Business and Finance

Date: November 23, 2022

Consolidated Financial Statements

Niagara Catholic District School Board

August 31, 2022

DRAFT

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# Niagara Catholic District School Board

## Management Report

August 31, 2022

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The accompanying consolidated financial statements of the Niagara Catholic District School Board (the "Board") are the responsibility of the Board's management and have been prepared in accordance with the Financial Administration Act, supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act, as described in Note 1 to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Board management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Audit Committee of the Board meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to the Board's approval of the consolidated financial statements.

The consolidated financial statements have been audited by Grant Thornton LLP, independent external auditors appointed by the Board. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.

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Director of Education/Secretary Treasurer

Mr. Camillo Cipriano

November \_\_, 2022

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Superintendent of Business and  
Financial Services

Mr. Giancarlo Vetrone

# Niagara Catholic District School Board

## Consolidated Statement of Financial Position

As at August 31

2022

2021

### Financial assets

Cash and cash equivalents	\$ 8,683,014	\$ 15,094,162
Accounts receivable	8,394,812	6,950,682
Accounts receivable – Government of Ontario (Note 2)	68,620,641	61,579,492
Investments (Note 3)	20,000,000	20,000,000
Assets held for sale (Note 4)	<u>523,282</u>	<u>-</u>

### Total financial assets

106,221,749      103,624,336

### Liabilities

Temporary borrowing (Note 5)	6,996,737	-
Accounts payable and accrued liabilities	17,318,063	14,630,543
Deferred revenue (Note 6)	20,670,469	20,505,837
Retirement and other employee future benefits (Note 8)	5,971,976	6,607,086
Net long-term debt (Note 9)	55,581,864	54,074,268
Deferred capital contributions (Note 7)	<u>190,269,100</u>	<u>186,201,474</u>

### Total liabilities

296,808,209      282,019,208

### Net debt

(190,586,460)      (178,394,872)

### Non-financial assets

Tangible capital assets (Pages 27 and 28)	215,061,530	203,706,577
Prepaid expenses	2,077,456	1,526,496
Inventories of supplies	<u>250,066</u>	<u>-</u>

### Total non-financial assets

217,389,052      205,233,073

### Accumulated surplus (Note 14)

\$ 26,802,592      \$ 26,838,201

Contractual obligations and contingent liabilities (Note 18)

Commitments (Note 19)

Signed on behalf of the Board:

\_\_\_\_\_  
Chairperson of the Board

\_\_\_\_\_  
Director of Education/Secretary Treasurer

See accompanying notes to the consolidated financial statements.

# Niagara Catholic District School Board

## Consolidated Statement of Operations and Accumulated Surplus

For the Year Ended August 31	Budget 2022	Actual 2022	Actual 2021
<b>Revenues</b>			
Grants for student needs (Note 12)	\$ 243,946,603	\$ 247,424,358	\$ 243,244,949
Provincial grants – other	9,261,098	13,197,778	9,723,199
Federal grants and fees	523,061	879,748	505,696
Other fees and revenues	4,228,578	4,409,949	2,479,786
Investment income	850,000	309,245	813,126
School fundraising	4,509,000	4,746,971	1,550,413
Amortization of deferred capital contributions	14,333,682	14,172,794	13,493,307
<b>Total revenues</b>	<u>277,652,022</u>	<u>285,140,843</u>	<u>271,810,476</u>
<b>Expenses (Note 16)</b>			
Instruction	212,421,521	218,063,902	210,199,150
Administration	8,382,968	7,893,985	8,283,366
Transportation	12,224,197	12,476,708	10,753,386
Pupil accommodation	41,538,009	41,867,670	41,296,841
Other	117,487	117,487	117,487
School funded activities	4,368,000	4,756,700	1,908,594
<b>Total expenses</b>	<u>279,052,182</u>	<u>285,176,452</u>	<u>272,558,824</u>
<b>Annual deficit</b>	(1,400,160)	(35,609)	(748,348)
<b>Accumulated surplus, beginning of year</b>	<u>26,838,201</u>	<u>26,838,201</u>	<u>27,586,549</u>
<b>Accumulated surplus, end of year</b>	<u>\$ 25,438,041</u>	<u>\$ 26,802,592</u>	<u>\$ 26,838,201</u>

See accompanying notes to the consolidated financial statements.

# Niagara Catholic District School Board

## Consolidated Statement of Cash Flows

For the Year Ended August 31

2022

2021

### Operating transactions

Annual deficit \$ (35,609) \$ (748,348)

#### Sources and (uses)

#### Non-cash items including:

Amortization of tangible capital assets	14,471,410	13,860,039
Amortization of deferred capital contributions (Note 7)	(14,172,794)	(13,493,307)
Loss (gain) on disposal of tangible capital assets	49,929	(33,724)
Transfer to financial assets	523,282	-
(Decrease) increase in retirement and other employee future benefits	(635,110)	179,443
(Increase) decrease in accounts receivable	(1,444,130)	11,610,888
(Increase) decrease in assets held for sale	(523,282)	1,003,439
Increase in prepaid expenses	(550,960)	(906,389)
Increase in inventories of supplies	(250,066)	-
Increase (decrease) in accounts payable and accrued liabilities	2,687,520	(11,831,188)
Increase in deferred revenue	164,632	1,510,484

**Cash provided by operating transactions** 284,822 1,151,337

### Capital transactions

Acquisition of tangible capital assets	(26,399,574)	(20,221,526)
Proceeds on sale of tangible capital assets	-	68,600
Net additions to deferred capital contributions (Note 7)	18,240,420	16,789,903

**Cash applied to capital transactions** (8,159,154) (3,363,023)

### Investing transactions

Decrease (increase) in investments	-	(5,000,000)
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**Cash applied to investing transactions** - (5,000,000)

### Financing transactions

Decrease in accounts receivable – Government of Ontario	(7,041,149)	(2,037,594)
Issuance of temporary borrowing and long-term debt	13,625,954	3,199,356
Repayments of long-term debt (Note 11)	(5,121,621)	(4,731,769)

**Cash provided by (applied to) financing transactions** 1,463,184 (3,570,007)

**Change in cash and cash equivalents** (6,411,148) (10,781,693)

**Cash and cash equivalents, beginning of year** 15,094,162 25,875,855

**Cash and cash equivalents, end of year** \$ 8,683,014 \$ 15,094,162

See accompanying notes to the consolidated financial statements.

# Niagara Catholic District School Board

## Consolidated Statement of Changes in Net Debt

For the Year Ended August 31

2022

2021

Annual deficit	\$ (35,609)	\$ (748,348)
Non-financial asset activity		
Acquisition of tangible capital assets	(26,399,574)	(20,221,526)
Amortization of tangible capital assets	14,471,410	13,860,039
Proceeds on sale of tangible capital assets		68,600
Loss (gain) on disposal of tangible capital assets	49,929	(33,724)
Transfer to assets held for sale	523,282	-
Change in prepaid expenses	(550,960)	(906,389)
Change in inventories of supplies	(250,066)	-
Increase in net debt	(12,191,588)	(7,981,348)
Net debt, beginning of year	(178,394,872)	(170,413,524)
Net debt, end of year	\$ (190,586,460)	\$ (178,394,872)

See accompanying notes to the consolidated financial statements.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 1. Significant accounting policies

The consolidated financial statements are prepared by management in accordance with the basis of accounting described below.

#### (a) Basis of accounting

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, education property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of Canadian public sector accounting standards which require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100; and
- property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510.

As a result, revenue recognized in the statement of operations and certain related deferred revenues and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 1. Significant accounting policies (continued)

#### (b) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Niagara Catholic District School Board ("the Board") and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

The Board's consolidated financial statements reflect the proportionate consolidation of the Niagara Student Transportation Services whereby they include the assets that the Consortium controls, the liabilities that it has incurred, and its pro-rata share of revenues and expenses.

Inter-departmental and inter-organizational transactions and balances between these organizations are eliminated.

#### (c) Trust funds

Trust funds and their related operations administered by the Board are not included in the consolidated financial statements as they are not controlled by the Board.

#### (d) Cash and cash equivalents

Cash and cash equivalents comprise of cash on hand and demand deposits.

#### (e) Investments

Long-term investments consist of investments that have maturities of more than one year. Long-term investments are recorded at cost, and assessed regularly for permanent impairment.

#### (f) Deferred revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred, or services are performed.

#### (g) Deferred capital contributions

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible capital assets received or receivable for use in providing services, shall be recognized as a deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized.

The following items fall under this category:

- Government transfers received or receivable for capital purpose;
- Other restricted contributions received or receivable for capital purpose;
- Property taxation revenues which were historically used to fund capital assets.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 1. Significant accounting policies (continued)

#### (h) Retirement and other employee future benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance, health care benefits, dental benefits, retirement gratuity, worker's compensation and long-term disability benefits.

As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the Principals and Vice-Principals Associations, the following Employee Life and Health Trusts (ELHTs) were established in 2016-17: Ontario English Catholic Teachers' Association (OECTA). The following ELHTs were established in 2017-2018: Canadian Union of Public Employees Education Workers' Benefits Trust (CUPE EWBT) and Ontario Non-union Education Trust (ONE-T) for non-unionized employees including principals and vice-principals. The ELHTs provide health, dental and life insurance benefits to teachers (excluding daily occasional teachers), education workers (excluding casual and temporary staff), other school board staff and retired individuals up to a school board's participation date into the ELHT. These benefits are provided through a joint governance structure between the bargaining/employee groups, school board trustees' associations and the Government of Ontario. Boards no longer administer health, life and dental plans for their employees and instead are required to fund the ELHTs on a monthly basis based on a negotiated amount per full-time equivalency (FTE). Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN), including additional ministry funding in the form of a Crown contribution and Stabilization Adjustment.

Depending on prior arrangements, the Board continues to provide health, dental and life insurance benefits for retired individuals that were previously represented by the Non-Union employee group.

The Board has adopted the following policies with respect to accounting for these employee benefits:

- The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance, health care cost trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities is actuarially determined using the employee's salary, banked sick days and years of service as at August 31, 2012 and management's best estimate of discount rates. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulated over the periods of service provided by employees, such as health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for worker's compensation, long-term disability, and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise;

- The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period;
- The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

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August 31, 2022

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### 1. Significant accounting policies (continued)

#### (i) Tangible capital assets

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction.

Leases which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight-line basis over their estimated useful lives as follows:

<u>Asset Class</u>	<u>Estimated Useful Life in Years</u>
Land improvements with finite lives	15
Buildings and building improvements	40
Portable structures	20
Equipment	5-15
First-time equipping of schools	10
Furniture	10
Computer hardware	3
Computer software	5
Vehicles	5
Leasehold improvements	5

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of carrying value and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the consolidated statement of financial position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

#### (j) School fundraising and other revenue

School fundraising and other revenue are reported as revenue in the period earned.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 1. Significant accounting policies (continued)

#### (k) Government transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. If government transfers contain stipulations, which give rise to a liability, they are deferred and recognized in revenue when the stipulations are met.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions ("DCC") and recognized as revenue in the consolidated statement of operations at the same rate and over the same periods as the asset is amortized.

#### (l) Investment income

Investment income is reported as revenue in the period earned.

When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

#### (m) Budget figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model.

#### (n) Use of estimates

The preparation of consolidated financial statements in conformity with the basis of accounting described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Accounts subject to significant estimates include retirement and other future employee benefits and the estimated useful lives of tangible capital assets. Actual results could differ from these estimates.

#### (o) Education property tax revenue

Under Canadian Public Sector Accounting Standards, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province of Ontario. As a result, education property tax revenue received from the municipalities is recorded as part of Grants for Student Needs, under Education Property Tax.

#### (p) Non-monetary transactions

Non-monetary transactions include the exchange of non-monetary assets, liabilities or services for other non-monetary assets, liabilities or services with little or no monetary consideration involved. It also includes transactions where non-monetary assets, liabilities or services are transferred without any consideration given in return. Non-monetary transactions that lack commercial substance are measured at their carrying value.

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 2. Accounts receivable - Government of Ontario

The Government of Ontario (the "Province") replaced variable capital funding with a one-time debt support grant in 2009-10. The Board received a one-time grant that recognized capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province as at August 31, 2022 of \$ 50,453,691 (2021 - \$ 54,937,829) with respect to capital grants.

The Ministry of Education (the "Ministry") introduced a cash management strategy effective September 1, 2018. As part of the strategy, the Ministry delays part of the grant payment to school boards where the adjusted accumulated surplus and deferred revenue balances are in excess of certain criteria set out by the Ministry. The balance of delayed grant payments included in the receivable balance from the Province at August 31, 2022 is \$ 6,639,729 (2021 - \$ 5,047,424).

### 3. Investments

Long-term investments are comprised of \$ 12,500,000 recorded at cost. These investments are assessed regularly for impairment and are written down if a permanent impairment exists. Investments consist of the following:

	<u>2022</u>		<u>2021</u>	
	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>
2.41% Guaranteed investment certificate (matures September 2022)	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
2.71% Guaranteed investment certificate (matures November 2022)	5,000,000	5,000,000	5,000,000	5,000,000
Principal protected notes - RBC (matures November 2027)	7,500,000	6,378,000	7,500,000	7,391,250
Principal protected notes - CIBC (matures July 2028)	2,500,000	2,120,300	2,500,000	2,523,500
Principal protected notes - NBC (matures July 2028)	2,500,000	2,016,750	2,500,000	2,523,250
Balance, end of year	<u>\$ 20,000,000</u>	<u>\$ 18,015,050</u>	<u>\$ 20,000,000</u>	<u>\$ 19,938,000</u>

### 4. Assets held for sale

As of August 31, 2022, \$ 518,382 related to buildings and \$ 4,900 related to land were recorded as assets held for sale.

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 5. Temporary borrowing

The Board has credit facilities available to a maximum of \$ 25,000,000 to bridge capital expenditures.

The loans bear interest at prime less 0.5% and stamping fees calculated at 75 basis points per annum. All loans are unsecured, due on demand and are in the form of bankers' acceptance notes.

As at August 31, 2022, the amount drawn under the bankers' acceptance facility was \$ 6,996,737.

### 6. Deferred revenue

Revenues received and that have been set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the consolidated statement of financial position.

Deferred revenue set aside for specific purposes by legislation, regulation or agreement as at August 31, 2022 is comprised of:

	Balance as at August 31, 2021	Externally restricted revenue and investment income	Revenue and adjustments recognized in the period	Transfers to deferred capital contributions	Balance as at August 31, 2022
Special education	\$ -	\$ 30,181,816	\$(30,181,816)	\$ -	\$ -
SEA formula based funding	3,121,319	745,908	(688,099)	-	3,179,128
ABA training	121,218	61,635	(5,278)	-	177,575
ASSD Funding	-	74,869	(10,466)	-	64,403
Library staff	60,261	138,558	(130,321)	-	68,498
Student achievement	961,783	1,064,777	(949,750)	-	1,076,810
Indigenous education	338,556	289,726	(311,422)	-	316,860
Priorities and partnerships fund	1,762,304	8,875,354	(8,492,240)	(375,178)	1,770,240
In-kind grant (PPE, RAT)	-	250,066	-	-	250,066
Tuition	539,225	633,759	(647,234)	-	525,750
Miscellaneous	461,257	542,863	(24,865)	-	979,255
School renewal	4,542,329	3,779,875	(3,067,045)	(1,390,608)	3,864,551
Temporary accommodation	136,649	360,888	(497,537)	-	-
Experiential learning	267,737	1,095,265	(915,238)	-	447,764
Retrofitting school spaces for child care	1,662,093	-	-	-	1,662,093
Energy efficient schools					
- operating	10,522	-	-	-	10,522
- capital	222,470	-	-	-	222,470
School generated funds	-	243,481	-	-	243,481
Proceeds of disposition	5,295,132	-	-	(2,511)	5,292,621
Assets held for sale	-	518,382	-	-	518,382
Education development charges	1,002,982	1,396,507	(2,399,489)	-	-
<b>Total deferred revenue</b>	<b>\$ 20,505,837</b>	<b>\$ 50,253,729</b>	<b>\$(48,320,800)</b>	<b>\$ (1,768,297)</b>	<b>\$ 20,670,469</b>

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 7. Deferred capital contributions

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	<u>2022</u>	<u>2021</u>
Balance, beginning of year	\$ 186,201,474	\$ 182,904,878
Additions to deferred capital contributions	18,758,802	16,789,903
Revenue recognized in the period	(14,172,794)	(13,493,307)
Transfer to financial assets	(518,382)	-
Balance, end of year	<u>\$ 190,269,100</u>	<u>\$ 186,201,474</u>

### 8. Retirement and other employee future benefits

	<u>Retirement Benefits</u>	<u>Other Employee Benefits</u>	<u>Total Employee Benefits 2022</u>	<u>Total Employee Benefits 2021</u>
Accrued employee future benefit obligations	\$ 2,363,865	\$ 3,590,536	\$ 5,954,401	\$ 6,785,287
Unamortized actuarial gains (losses)	<u>17,575</u>	<u>-</u>	<u>17,575</u>	<u>(178,201)</u>
Employee future benefits liability	<u>\$ 2,381,440</u>	<u>\$ 3,590,536</u>	<u>\$ 5,971,976</u>	<u>\$ 6,607,086</u>
	<u>Retirement Benefits</u>	<u>Other Employee Benefits</u>	<u>Total Employee Benefits 2022</u>	<u>Total Employee Benefits 2021</u>
Current year benefit cost	\$ -	\$ 747,976	\$ 747,976	\$ 1,707,741
Cost of plan amendments	-	-	-	114,675
Interest on accrued benefit obligation	48,699	56,964	105,663	90,412
Recognized actuarial gains (losses)	<u>75,482</u>	<u>(13,984)</u>	<u>61,498</u>	<u>181,719</u>
Employee future benefits expenses	<u>\$ 124,181</u>	<u>\$ 790,956</u>	<u>\$ 915,137</u>	<u>\$ 2,094,547</u>

Employee future benefits expenses excludes contributions to the Ontario Municipal Employees Retirement Systems, a multi-employer pension plan, described below.

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 8. Retirement and other employee future benefits (continued)

#### Actuarial assumptions

The accrued benefit obligations for employee future benefit plans as at August 31, 2022 are based on actuarial assumptions of future events determined for accounting purposes as at August 31, 2022. Actuarial probabilities were determined and based on updated average daily salary and banked sick days as at August 31, 2022. These valuations take into account the plan changes outlined above and the economic assumptions used in these valuations are the Board's best estimates of expected rates of:

	<u>2022</u> %	<u>2021</u> %
Inflation		
WSIB	2.7	2.0
All other benefits	2.0	1.5
Discount rate		
WSIB	3.9	1.8
All other benefits	3.9	1.8
Wage and salary escalation	Nil	Nil
Health and dental care cost escalation		
WSIB	4.0	4.0
Health care for all other benefits	5.0	7.0
Dental care for all other benefits	5.0	4.5

#### Retirement benefits

##### (i) Ontario Teacher's Pension Plan ("OTPP")

Teachers and related employee groups are eligible to be members of OTPP. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

##### (ii) Ontario Municipal Employees Retirement System ("OMERS")

All non-teaching employees of the Board are eligible to be members of OMERS, a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. The Board contributions equal the employee contributions to the plan. During the year ended August 31, 2022, the Board contributed \$ 3,756,674 (2021 - \$ 3,770,842) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this type of plan is included in the Board's consolidated financial statements.

##### (iii) Retirement gratuities

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. The amount of the gratuities payable to eligible employees at retirement is based on their salary, accumulated sick days, and years of service at August 31, 2012.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 8. Retirement and other employee future benefits (continued)

#### Retirement benefits (continued)

##### (iv) Retirement health care benefits

The Board provides dental and health care to certain employee groups after retirement until the members reach 65 years of age, with one exception to age 75. As part of ratified labour collective agreements for unionized employees that bargain centrally and ratified central discussions with the principals and vice-principals associations, ELHTs were established in 2016-18 for all employee groups. Retirees belonging to the principal, vice-principal and non-union employee groups have transitioned to the ELHT. After retirees transition to the ELHT, the Board continued to be responsible for its share of cost of benefits based on the cost sharing agreement prior to the transition to the ELHT.

#### Other employee future benefits

##### (i) Workplace Safety and Insurance Board obligations

The Board is a Schedule II employer under the Workplace Safety and Insurance Act ("WSIB") and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. School boards are required to provide salary top-up to a maximum of 4 ½ years for employees receiving payments from the Workplace Safety and Insurance Board, where the collective agreement negotiated prior to 2012 included such a provision.

##### (ii) Compensated absences

A maximum of eleven unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave and disability plan in that year. The benefit costs expensed in the financial statements relating to this are \$ 299,086 (2021 - \$ 284,808).

For accounting purposes, the valuation of the accrued benefit obligation for the sick leave top-up is based on actuarial assumptions about future events determined as at August 31, 2022 and is based on the average daily salary, and banked sick days of employees as at August 31, 2022.

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 9. Net long-term debt

Debenture debt, capital loans and obligation under capital leases reported on the consolidated statement of financial position is comprised of the following:

	<u>2022</u>	<u>2021</u>
BNY Mellon debenture, interest at 6.55%, due October 19, 2026	\$ 5,703,673	\$ 6,761,763
BNY Mellon debenture, interest at 5.90%, due October 11, 2027	8,267,358	9,506,588
BNY Mellon debenture, interest at 5.80%, due November 7, 2028	2,235,474	2,511,470
BNY Mellon debenture, interest at 4.789%, due August 8, 2030	4,089,257	4,499,948
OFA debenture, interest at 4.56%, due November 17, 2031	7,214,887	7,809,752
OFA debenture, interest at 4.90%, due March 3, 2033	6,028,120	6,443,109
OFA debenture, interest at 5.062%, due March 13, 2034	2,939,802	3,117,680
OFA debenture, interest at 3.564%, due March 9, 2037	910,660	956,634
OFA debenture, interest at 4.833%, due March 11, 2036	5,690,406	5,974,274
OFA debenture, interest at 3.564%, due March 9, 2037	2,256,739	2,370,670
OFA debenture, interest at 2.425%, due November 15, 2021	-	134,746
OFA debenture, interest at 3.663%, due June 25, 2038	720,264	752,572
OFA debenture, interest at 2.993%, due March 9, 2040	92,190	96,058
	<u>46,148,830</u>	<u>50,935,264</u>
CIBC demand instalment loan, interest at 2.176%, due April 1, 2026	2,955,302	3,139,004
CIBC demand instalment loan, interest at 4.332%, due April 1, 2027	6,477,732	-
	<u>\$ 55,581,864</u>	<u>\$ 54,074,268</u>

Principal and interest payments relating to net debenture debt and capital loans of \$ 55,581,864 outstanding as at August 31, 2022 are due as follows:

	<u>Principal</u>	<u>Interest Payments</u>	<u>Total</u>
2023	\$ 5,424,875	\$ 2,647,198	\$ 8,072,073
2024	5,717,031	2,355,043	8,072,074
2025	6,025,510	2,034,015	8,059,525
2026	6,351,250	1,722,844	8,074,094
2027	5,953,275	1,377,051	7,330,326
Thereafter	<u>26,109,923</u>	<u>4,396,207</u>	<u>30,506,130</u>
Total	<u>\$ 55,581,864</u>	<u>\$ 14,532,358</u>	<u>\$ 70,114,222</u>

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 10. Credit facilities

The Board has seven credit facilities available for use at any time.

Credit facility #1 is a revolving demand operating credit available in the amount of \$ 12,000,000 for use for current expenditures only and bears interest at prime less 0.5%.

Credit facility #2 is a revolving demand instalment loan in the amount of \$ 500,000 to finance capital expenditures which would bear interest at prime.

Credit facility #3 is a demand instalment loan in the amount of \$ 9,661,538 to finance EDC site purchases and related soft costs associated with the Niagara South/Welland and Lincoln sites and bears interest at prime less 0.5%.

Credit facility #4 is a demand bridge loan in the amount of \$ 12,131,275 to finance various capital projects under the School Condition Improvement ("SCI") Program and bears interest at prime less 0.5% and stamping fees calculated at 75 basis points per annum.

Credit facility #5 is a demand bridge loan in the amount of \$ 6,965,577 to finance various capital projects under the COVID-19 Resilience Infrastructure Stream ("CVRIS") – Education Related Program and bears interest at prime less 0.5% and stamping fees calculated at 75 basis points per annum.

Credit facility #6 is a demand bridge loan in the amount of \$ 4,345,261 to finance various capital projects under the Capital Priorities – Capital Renewal Program ("CP") and bears interest at prime less 0.5% and stamping fees calculated at 75 basis points per annum.

Credit facility #7 is a demand bridge loan in the amount of \$ 1,557,887 to finance various capital projects under the Capital Priorities – Other Capital Funding Program ("CC") and bears interest at prime less 0.5% and stamping fees calculated at 75 basis points per annum.

Further, the Board has a \$ 230,000 Corporate VISA and \$ 900,000 VISA purchase card credit facility available.

As at August 31, 2022, \$ 765,538 has been drawn upon by way of letters of credit as per Note 18 against credit facility #1, no balance against credit facility #2, \$ 9,433,035 has been drawn against credit facility #3 for the site purchases in Niagara South/Welland and Lincoln, \$ 5,166,289 has been drawn against credit facility #4 for various SCI related capital projects, \$ 375,973 has been drawn against credit facility #5 for various CVRIS related capital projects, \$ 864,326 has been drawn against credit facility #6 for various CP related capital projects, and \$ 590,138 has been drawn against credit facility #7 for various CC related capital projects. Security is by way of executed by-laws in compliance with applicable legislative requirements.

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## Niagara Catholic District School Board

### Notes to the Consolidated Financial Statements

August 31, 2022

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#### 11. Debt charges and capital loans and leases interest

The expenditure for debt charges and capital loan interest includes principal, sinking fund contributions and interest payments as follows:

	<u>2022</u>	<u>2021</u>
Principal payments on long-term liabilities	\$ 5,121,621	\$ 4,731,769
Interest payments on long-term liabilities	<u>2,757,550</u>	<u>2,770,547</u>
	<u>\$ 7,879,171</u>	<u>\$ 7,502,316</u>

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#### 12. Grants for students needs

School boards in Ontario receive the majority of their funding from the provincial government. This funding comes in two forms: provincial legislative grants and local taxation in the form of education property tax. The provincial government sets the education property tax rate. Municipalities in which the board operates collect and remit education property taxes on behalf of the Province of Ontario. The Province of Ontario provides additional funding up to the level set by the education funding formulas. 87% of the consolidated revenues of the Board are directly controlled by the provincial government through the grants for student needs. The payment amounts of this funding are as follows:

	<u>2022</u>	<u>2021</u>
Provincial legislative grants	\$ 209,343,633	\$ 202,661,931
Education property tax	<u>38,080,725</u>	<u>40,583,018</u>
	<u>\$ 247,424,358</u>	<u>\$ 243,244,949</u>

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#### 13. Liability for contaminated sites

The Board reports environmental liabilities related to the management and remediation of any contaminated sites where the Board is obligated or likely obligated to incur such costs. Currently no such contaminated sites have been identified and therefore no liability has been recorded.

The Board's ongoing efforts to assess contaminated sites may result in future environmental remediation liabilities related to newly identified sites, or changes in the assessments or intended use of existing sites. Any changes to the Board's liabilities for contaminated sites will be accrued in the year in which they are assessed as likely and reasonably estimable.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 14. Accumulated surplus 2022 2021

Accumulated surplus consists of the following:

Available for compliance	<u>\$ 7,619,096</u>	<u>\$ 9,513,366</u>
Available for compliance – internally appropriated	<u>4,809,852</u>	<u>5,237,132</u>
Unavailable for compliance		
Interest accrued	(734,395)	(818,660)
School activities fund	2,340,457	2,350,187
Revenues recognized for land purchases	<u>12,767,582</u>	<u>10,556,176</u>
Total unavailable for compliance	<u>14,373,644</u>	<u>12,087,703</u>
Total accumulated surplus	<u>\$ 26,802,592</u>	<u>\$ 26,838,201</u>

### 15. Trust funds

Trust funds administered by the Board, which have not been included on the Consolidated Statement of Financial Position nor have their operations been included on the Consolidated Statement of Operations and Accumulated Surplus, are comprised of the following:

	<u>2022</u>	<u>2021</u>
Larkin Award Fund	\$ 28,327	\$ 28,033
Kristen French Scholarship Fund	113,628	115,437
Marion Oakley Fund	6,110	6,047
Nicole Longe Memorial Fund	6,023	6,160
James and Anna McGarrey	8,443	8,357
Teachers Finance Leave Plan	1,110,407	1,484,885
Michael and Isabelle Moran	47,913	48,419
Hugo and Corrinne Massotti	<u>54,815</u>	<u>54,751</u>
Total trust funds	<u>\$ 1,375,666</u>	<u>\$ 1,752,089</u>

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 16. Expenses by object

The following is a summary of the expenses reported on the consolidated statement of operations by object:

	2022 Budget	2022 Actual	2021 Actual
Salary and wages	\$ 189,575,653	\$ 190,288,622	\$ 189,392,575
Employee benefits	31,617,316	31,453,134	31,438,556
Staff development	283,200	344,085	219,329
Supplies and services	17,586,175	19,423,388	16,517,087
Interest charges	2,571,060	2,757,550	2,770,547
Rental expenses	787,200	701,415	648,744
Fees and contract services	14,568,797	16,065,321	13,468,681
Amortization of tangible capital assets	14,682,227	14,471,410	13,860,039
Other	3,012,554	4,914,826	2,334,673
School funded activities	4,368,000	4,756,701	1,908,593
Total expenses	\$ 279,052,182	\$ 285,176,452	\$ 272,558,824

### 17. Ontario School Board Insurance Exchange

The Board is a member of the Ontario School Board Insurance Exchange ("OSBIE"), a reciprocal insurance company licensed under the Insurance Act. The Board entered into this agreement on January 1, 2022. OSBIE insures general public liability, property damage and certain other risks. Liability insurance is available to a maximum of \$27,000,000 per occurrence.

The ultimate premiums over a five-year period are based on the reciprocals and the Board's actual claims experience. Periodically, the Board may receive a refund or be asked to pay an additional premium based on its pro rata share of claims experience. The current five-year term expires December 31, 2026.

Premiums paid to OSBIE for the policy year ending December 31, 2022 amounted to \$ 728,822 (2021 - \$ 662,443).

### 18. Contractual obligations and contingent liabilities

#### Contingent liabilities

The Board has certain legal claims outstanding. It is management's assertion that adequate defenses and insurance coverages are in for the settlement of these claims, if necessary.

#### Letters of credit

The Board has authorized letters of credit in favour of the City of St. Catharines in the amount of \$ 216,972, the City of Niagara Falls in the amount of \$ 246,313, the City of Port Colborne in the amount of \$ 51,591, the Town of Fort Erie in the amount of \$ 65,610, the City of Thorold in the amount of \$ 139,648 and the Town of Grimsby in the amount of \$ 45,404. All of these letters of credit relate to site plan deposits. These letters of credit are covered under the security as described under credit facilities in Note 9.

# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

### 19. Commitments

#### Capital expenditures

The Board is committed to spending approximately \$ 17,750,000 on capital projects in the following year.

#### Lease obligations

The Board is committed to make the following minimum future lease payments under several operating leases over the next five years:

2023	\$ 561,143
2024	371,128
2025	292,281
2026	242,631
2027	196,761

### 20. Partnership in transportation consortium

On March 9, 2007, Niagara Student Transportation Services ("NSTS") was incorporated under the Corporations Act of Ontario. On March 6, 2007, the Board entered into an agreement with the District School Board of Niagara ("DSBN") in order to provide common administration of student transportation in the Region of Niagara. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement created at the time NSTS was established, decisions related to the financial and operating activities of NSTS are shared. No partner is in a position to exercise unilateral control.

Each Board participates in the shared costs associated with this service for the transportation of their respective students through NSTS. This entity is proportionately consolidated in the Board's consolidated financial statements whereby the Board's pro-rata share of assets, liabilities, revenues and expenses of the consortium are included in the Board's consolidated financial statements. The Board's pro-rata share for 2022 is 34.1% (2021 – 33.9%). Inter-organizational transactions and balances have been eliminated.

The following provides condensed financial information:

	<b>2022</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>
	<b>Total</b>	<b>Board Portion</b>	<b>Total</b>	<b>Board Portion</b>
Transportation services	\$ 32,879,835	\$ 11,163,789	\$ 27,949,092	\$ 9,544,118
Administrative expenses	1,687,748	577,625	1,472,225	501,134
Grant expenditures	10,103	-	17,610	-
Amortization	1,766	-	639	-
	<b>\$ 34,579,452</b>	<b>\$ 11,741,414</b>	<b>\$ 29,439,566</b>	<b>\$ 10,045,252</b>

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 21. Related party transactions

Related party transactions during the year not separately disclosed in the consolidated financial statements include the following:

Included in net long term debt on the Statement of Financial Position are debentures in the amount of \$ 25,853,068 (2021 - \$ 27,655,495) payable to the Ontario Financing Authority (OFA), a provincial agency of the Crown responsible for managing the Province's debt. The debentures bear interest at rates ranging from 2.425% to 5.062% with maturity dates ranging from November, 2031 to March, 2040.

An amount of \$ 1,107 (2021 - \$ 6,184) has been received from the Niagara Foundation for Catholic Education and recorded net of related expenditures.

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### 22. In-kind transfers from the Ministry of Government and Consumer Services

The Board has recorded entries, both revenues and expenses, associated with centrally procured in-kind transfers of personal protective equipment (PPE) and critical supplies and equipment (CSE) received from the Ministry of Public and Business Service Delivery (MPBSD). The amounts recorded were calculated based on the weighted average cost of the supplies as determined by MPBSD and quantity information based on the Board's records. The in-kind revenue for these transfers, recorded in Provincial grants - other, is \$ 3,897,203 (2021 - \$ 1,514,700) with expenses based on use of \$ 3,897,203 (2021 - \$ 1,514,700), recorded in instruction expenses, for a net impact of \$ Nil.

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### 23. Impact of COVID-19

As of March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. Since this time, the pandemic has had a significant financial, market and social impacts, due to government imposed lockdowns and social distancing requirements. The Board has experienced physical closure of schools based on public health recommendations, implemented temporary virtual schooling, implemented mandatory working from home requirements for those able to do so, and cancelled fundraising events and other programs.

The duration and ongoing impact of the COVID-19 pandemic remains unclear at this time. Although all 2021-22 financial impacts were managed, the full extent of the financial impact on the financial position and results of the Board for future periods is not possible to reliably estimate.

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### 24. Future accounting standard adoption

The Board is in the process of assessing the impact of the upcoming new standards and the extent of the impact of their adoption on its financial statements.

While the timing of standard adoption can vary, certain standards must be adopted concurrently. The requirements in PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation, PS 3041 Portfolio Investments and PS 3450 Financial Instruments must be implemented at the same time. The Board has not adopted any new accounting standards for the year ended August 31, 2022.

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# Niagara Catholic District School Board

## Notes to the Consolidated Financial Statements

August 31, 2022

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### 24. Future accounting standard adoption (continued)

- (i) Standards applicable for fiscal years beginning on or after April 1, 2022 (in effect for the Board as of September 1, 2022 for the year ending August 31, 2023):

PS1201 Financial Statement Presentation replaces PS 1200 Financial Statement Presentation. This standard establishes general reporting principles and standards for the disclosure of information in government financial statements. The standard introduces the Statement of Remeasurement Gains and Losses separate from the Statement of Operations. Requirements in PS 2601 Foreign Currency Translation, PS 3450 Financial Instruments, and PS 3041 Portfolio Investments, which are required to be adopted at the same time, can give rise to the presentation of gains and losses as remeasurement gains and losses.

PS 2601 Foreign Currency Translation replaces PS 2600 Foreign Currency Translation. The standard requires monetary assets and liabilities denominated in a foreign currency and non-monetary items denominated in a foreign currency that are reported as fair value, to be adjusted to reflect the exchange rates in effect at the financial statement date. Unrealized gains and losses arising from foreign currency changes are presented in the new Statement of Remeasurement Gains and Losses.

PS 3401 Portfolio Investments replaces PS 3040 Portfolio Investments. The standard provides revised guidance on accounting for, and presentation and disclosure of, portfolio investments to conform to PS 3450 Financial Instruments. The distinction between temporary and portfolio investments has been removed in the new standard, and upon adoption, PS 3030 Temporary Investments will no longer apply.

PS 3280 Asset Retirement Obligations (ARO) establishes the accounting and reporting requirements for legal obligations associated with the retirement of tangible capital assets controlled by a government or government organization. A liability for a retirement obligation can apply to tangible capital assets either in productive use or no longer in productive use.

PS 3450 Financial Instruments establishes accounting and reporting requirements for all types of financial instruments including derivatives. The standard requires fair value measurement of derivatives and portfolio investments in equity instruments that are quoted in an active market. All other financial instruments will generally be measured at cost or amortized cost. Unrealized gains and losses arising from changes in fair value are presented in the Statement of Remeasurement Gains and Losses.

- (ii) Standards applicable for fiscal years beginning on or after April 1, 2023 (in effect for the Board as of September 1, 2023 for the year ending August 1, 2024):

PS 3400 Revenue establishes standards on how to account for and report on revenue, specifically differentiating between transactions that include performance obligations (i.e. the payor expects a good or service from the public sector entity), referred to as exchange transactions, and transactions that do not have performance obligations, referred to as non-exchange transactions.

PSG-8 Purchased Intangibles provides guidance on the accounting and reporting for purchased intangible assets that are acquired through arm's length exchange transactions between knowledgeable, willing parties that are under no compulsion to act.

PS 3160 Public Private Partnerships (P3s) provides specific guidance on the accounting and reporting for public private partnerships between public and private sector entities where the public sector entity procures infrastructure using a private sector partner.

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# Niagara Catholic District School Board Schedule of Tangible Capital Assets

August 31, 2022

	Cost				Accumulated Amortization				Net Book Value
	Beginning of Year	Additions/ Transfer from (to) CIP	Disposals/ Transfer to Financial Asset	End of Year	Beginning of Year	Amortization	Disposals/ Transfer to Financial Asset	End of Year	End of Year
Land	\$ 12,866,473	\$ 7,690,770	\$ (4,900)	\$ 20,552,343	\$ -	\$ -	\$ -	\$ -	\$ 20,552,343
Land improvements	23,947,991	3,812,404	(864,687)	26,895,708	8,040,536	1,702,284	(864,687)	8,878,133	18,017,575
Buildings	321,445,943	12,606,000	(1,481,999)	332,569,944	164,740,249	10,945,062	(963,616)	164,721,695	167,848,249
Equipment	204,720	77,223	(8,054)	273,889	104,616	47,861	(8,054)	144,423	129,466
First-time equipping	1,601,824	124,355	(169,578)	1,556,601	1,055,002	157,921	(169,578)	1,043,345	513,256
Furniture	95,532	-	(47,310)	48,222	71,750	7,188	(47,310)	31,628	16,594
Computer hardware	3,994,455	590,037	(454,928)	4,129,564	1,246,442	1,412,308	(454,928)	2,203,822	1,925,742
Computer software	486,054	27,687	(243,796)	269,945	376,899	75,600	(243,796)	208,703	61,242
Vehicles	438,828	8,622	(77,289)	370,161	238,536	80,899	(77,289)	242,146	128,015
Computers under capital lease	174,385	-	(174,385)	-	174,385	-	(174,385)	-	-
Leasehold improvements	222,211	62,307	(222,211)	62,307	136,227	42,287	(172,283)	6,231	56,076
Construction in progress	4,362,803	1,450,169	-	5,812,972	-	-	-	-	5,812,972
Pre-acquisition costs	50,000	(50,000)	-	-	-	-	-	-	-
	<b>\$ 369,891,219</b>	<b>\$ 26,399,574</b>	<b>\$ (3,749,137)</b>	<b>\$ 392,541,656</b>	<b>\$ 166,184,642</b>	<b>\$ 14,471,410</b>	<b>\$ (3,175,926)</b>	<b>\$ 177,480,126</b>	<b>\$ 215,061,530</b>

# Niagara Catholic District School Board Schedule of Tangible Capital Assets

August 31, 2021

	Cost				Accumulated Amortization				Net Book Value
	Beginning of Year	Additions	Disposals	End of Year	Beginning of Year	Amortization	Disposals	End of Year	End of Year
Land	\$ 8,889,725	\$ 4,011,624	\$ (34,876)	\$ 12,866,473	\$ -	\$ -	\$ -	\$ -	\$ 12,866,473
Land improvements	20,668,417	3,279,574	-	23,947,991	6,522,008	1,518,528	-	8,040,536	15,907,455
Buildings	314,662,407	6,783,536	-	321,445,943	144,302,488	10,437,761	-	154,740,249	166,705,694
Equipment	304,129	5,350	(104,759)	204,720	158,490	50,885	(104,759)	104,616	100,104
First-time equipping	1,888,854	2,488	(289,518)	1,601,824	1,169,986	174,534	(289,518)	1,055,002	546,822
Furniture	95,532	-	-	95,532	62,197	9,553	-	71,750	23,782
Computer hardware	3,049,917	2,490,401	(1,545,863)	3,994,455	1,363,638	1,428,667	(1,545,863)	1,246,442	2,748,013
Computer software	486,054	-	-	486,054	279,688	97,211	-	376,899	109,155
Vehicles	468,902	40,639	(70,713)	438,828	218,476	90,773	(70,713)	238,536	200,292
Computers under capital lease	174,385	-	-	174,385	166,448	7,937	-	174,385	-
Leasehold improvements	219,688	2,523	-	222,211	92,037	44,190	-	136,227	85,984
Construction in progress	177,412	4,185,391	-	4,362,803	-	-	-	-	4,362,803
Pre-acquisition costs	630,000	(580,000)	-	50,000	-	-	-	-	50,000
	<b>\$ 351,715,422</b>	<b>\$ 20,221,526</b>	<b>\$ (2,045,729)</b>	<b>\$ 369,891,219</b>	<b>\$ 154,335,456</b>	<b>\$ 13,860,039</b>	<b>\$ (2,010,853)</b>	<b>\$ 166,184,642</b>	<b>\$ 203,706,577</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
AUDIT COMMITTEE MEETING  
NOVEMBER 23, 2022**

***PUBLIC SESSION***

**TITLE: FUTURE MEETINGS**

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Next Audit Committee Meeting is scheduled for Friday June 16, 2022 at 10:00 a.m.