



## MINUTES OF THE AUDIT COMMITTEE MEETING (PUBLIC SESSION)

**FRIDAY, JUNE 16, 2023**

Minutes of the Audit Committee Meeting (public session) of the Niagara Catholic District School Board, held on June 16, 2023 electronically in compliance with Education Act Section 207 and Ontario Regulation 463/97 Section 5.1(2).

The meeting was called to order at 10:01a.m. by Trustee Rhianon Burkholder as acting Chair.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Rhianon Burkholder.

2. Roll Call

Committee Member	Present	Present Electronically	Absent	Excused
Rhianon Burkholder		✓		
Larry Huibers		✓		
Doug Joyner		✓		
Mario Falvo				✓
Charles Skelton		✓		

Resources to the Audit Committee were in attendance:

**Camillo Cipriano**, Director of Education  
**Giancarlo Vetrone**, Superintendent of Business and Financial Services  
**Rosa Rocca**, Controller of Business and Finance  
**Andrea Eltherington**, Regional Internal Audit Manager  
**Melanie Dugard**, Grant Thornton LLP  
**Chris Guglielmi**, Grant Thornton LLP

Staff in attendance:

**William Mancini**, IT Engineer  
**John Forte**, Privacy and Risk-Advisor  
**Shari Bush**, Recording Secretary/Administrative Assistant, Business and Financial Services

3. **Approval of the Public Agenda of June 16, 2023.**

Moved by Larry Huibers  
Seconded by Doug Joyner

**THAT** the Niagara Catholic Audit Committee approve the Agenda of the Audit Committee Meeting (Public Session) of Friday, June 16, 2023.

**CARRIED**

4. **Declaration of Conflict of Interest**

No Declarations of Conflicts of Interest were declared with any items on the agenda.

5. **Approval of Minutes of the Audit Committee Meeting (Public Session) of November 23, 2022**

Moved by Doug Joyner  
Seconded by Larry Huibers

**THAT** the Niagara Catholic Audit Committee approve the Minutes of the Audit Committee Meeting (Public Session) of November 23, 2022.

**CARRIED**

**B. REPORTS**

1. **Regional Internal Audit Status Report**

Andrea Eltherington presented the RIAT Status Report to the committee members.

1.2 **Regional Internal Audit Team Internal Audit Mandate**

Andrea Eltherington presented the Regional Internal Audit Team Internal Audit Mandate for signature from the Audit Committee Chair and the Director of Education.

1.3 **2023-2024 Audit Plan Proposal**

Andrea Eltherington presented the 2023-2024 Audit Plan Proposal as a recommendation to the committee members.

Moved by Doug Joyner  
Seconded by Larry Huibers

**THAT** the Niagara Catholic Audit Committee approve the 2023-2024 Audit Plan Proposal as presented.

**CARRIED**

**C. BUSINESS IN CAMERA**

Moved by Larry Huibers  
Seconded by Doug Joyner

**THAT** the Niagara Catholic Audit Committee move into the In Camera Session

**CARRIED**

The Niagara Catholic Audit Committee moved into the In Camera Session of the Committee Meeting at 10:18 a.m. and reconvened at 10:39 a.m.

**D. FUTURE MEETINGS**

Next Audit Committee Meeting is Friday, September 22, 2023 at 10:00 a.m.

**E. ADJOURNMENT**

Moved by Doug Joyner

Seconded by Larry Huibers

**THAT** the June 16, 2023 meeting of the Niagara Catholic Audit Committee be adjourned.

**CARRIED**

The Niagara Catholic Audit Committee Meeting was adjourned at 10:42 a.m.