



*We are a Christ-centered Catholic faith community  
that celebrates diversity and fosters spiritual growth,  
inspiring all to reach their full potential in mind, body and spirit.*

## MINUTES

### Blessed Trinity Catholic Elementary & Secondary Family of Schools

#### Ad Hoc Attendance Area Review Committee Meeting

New Town of Lincoln (Beamsville) Catholic, Our Lady of Fatima Catholic, St. Joseph Catholic, St. Edward Catholic, St. John Catholic, St. Mark Catholic and St. Martin Catholic Elementary Schools

**Wednesday, October 25, 2023  
5:00 p.m.**

**Father Kenneth Burns, C.S.C. Board Room,  
Catholic Education Centre, Welland, Ontario**



---

Minutes of the Ad Hoc Attendance Area Review Committee Meeting for the Blessed Trinity Catholic Elementary & Secondary Family of Schools on Wednesday, October 25<sup>th</sup>, 2023 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:17 p.m. by Clark Euale, Controller of Facilities Services.

#### **A. ROUTINE MATTERS**

##### **1. Land Acknowledgement**

The Land Acknowledgment was led by Superintendent Gino Pizzoferrato.

##### **2. Opening Prayer**

The Opening Prayer was led by Alexandria Pasquini-Smith.

##### **3. Welcome & Introductions**

Superintendent Pizzoferrato welcomed all in attendance and introduced the Trustees, the central board staff and representatives from Watson & Associates Economists Ltd.

The following committee members were in attendance, Trustee Larry Huibers, Trustee Doug Joyner and Trustee Jim Marino.

The following resources to the committee were in attendance, Clark Euale, Controller of Facilities Services, Gino Pizzoferrato, Superintendent of Education, Alexandria Pasquini-

Smith, Administrator, Planning & Properties, Facilities Services, Mary Gallardi, Coordinator, Planning & Properties, Facilities Services.

The Principals at each of the schools have been invited to be resources to the committee. The following Principals were in attendance, Rosie Araujo, Principal of Our Lady of Fatima Catholic Elementary School, Tim Atkinson, Principal of St. Joseph Catholic Elementary School, Maria Romano, Principal of St. Edward Catholic Elementary School, David Forte, Principal of St. John Catholic Elementary School, Jennifer DeCoff, Principal of St. Mark Catholic Elementary School and Joe Tornabuono, Principal of St. Martin Catholic Elementary School.

The Chairs/Co-Chairs or designates of the Catholic School Councils at each of the schools have been invited to be resources to the committee through the Principals. The following Catholic School Chairs/Co-Chairs and/or designates were in attendance, Leanne Prince, CSC Co-Chair of St. Joseph Catholic Elementary School, Kennedy Lindley, CSC designate of St. Edward Catholic Elementary School, Lynn Dudok and Breeann Staibano, CSC Co-Chairs of St. John Catholic Elementary School, Monica Giammarco and Mychalyna Olwage, CSC Co-Chairs of St. Mark Catholic Elementary School and Nikki Wallace, CSC designate of St. Martin Catholic Elementary School.

The following Vice-Principal was in attendance, Joe Tolomeo, Vice-Principal of St. Mark Catholic Elementary School.

Jack Ammendolia, Managing Partner at Watson & Associates Economists Ltd. and Josh Valenti, Senior Project Coordinator at Watson & Associates Economists Ltd were also in attendance.

No members of the public attended this Committee Meeting.

#### **4. Election of Chairperson**

Moved by Trustee Huibers and Trustee Marino

**THAT** Trustee Joyner be named the Chairperson of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools.  
**CARRIED**

#### **5. Approval of Agenda**

Moved by Jennifer DeCoff and Monica Giammarco

**THAT** the Agenda of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25, 2023 be approved as presented.  
**CARRIED**

#### **6. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the agenda.

## **B. PRESENTATION**

### **1. Policy Overview**

Superintendent Pizzoferrato, presented the Policy Overview.

### **2. Project Scope**

Controller Euale presented the Project Scope.

### **3. Terms of Reference (Draft) – Review & Confirmation**

Controller Euale presented the Terms of Reference (Draft) for information and review. Committee members provided feedback and made recommendations for the following revision:

To change the reference “*New Beamsville Catholic Elementary School*” to “*New Town of Lincoln (Beamsville) Catholic Elementary School*”

This recommendation will go to the Board for approval.

#### **Approval of Terms of Reference**

Moved by Trustee Marino and Leanne Prince

**THAT** the Terms of Reference of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25<sup>th</sup>, 2023 be approved as amended.

**CARRIED**

### **4. Committee Mandate**

Alexsandria Pasquini-Smith presented the Committee Mandate.

### **5. Meeting Schedule (Draft) – Review & Confirmation**

Alexsandria Pasquini-Smith presented the Meeting Schedule (Draft) for information and review.

#### **Approval of Meeting Schedule**

Moved by Monica Giammarco and Joe Tornabuono

**THAT** the Meeting Schedule of the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25<sup>th</sup>, 2023 be approved as presented.

**CARRIED**

## 6. Attendance Area Review Drivers

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. presented the Attendance Area Review Drivers.

## 7. Background Information

Jack Ammendolia and Josh Valenti from Watson & Associates Economists Ltd. provided background information pertaining to the identified schools in the Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Review from the June 20, 2023 Board Report.

Historical, current and projected information was shared which included population demographics, enrolment and utilization, cross boundary border information and student distribution.

## 8. Feedback & Questions

An opportunity was given to the Committee and the Resources of the Committee for feedback and questions.

Proposed options will be provided for review at the next Committee Meeting.

## 9. Future Action

Alexsandria Pasquini-Smith presented the future action which included the dates of future meetings. Next committee meeting will be held Wednesday, November 8<sup>th</sup>, 2023 at 5:00 p.m. at the Catholic Education Centre.

## C. ADJOURNMENT

**Moved** by Jennifer DeCoff and Trustee Marino

**THAT** the Ad Hoc Attendance Area Review Committee for the Blessed Trinity Catholic Elementary and Secondary Family of Schools of October 25<sup>th</sup>, 2023 be adjourned.

**CARRIED**

This meeting was adjourned at 6:26 p.m.

Minutes recorded by Mary Gallardi, Coordinator, Planning & Properties, Facilities Services Department, on behalf Gino Pizzoferrato, Superintendent of Education, Niagara Catholic District School Board.